

**MICHIANA AREA COUNCIL OF GOVERNMENTS
MINUTES
November 14, 2018**

The November meeting of the Michiana Area Council of Governments' (MACOG) Policy Board was held on November 14, 2018, in the Spohn Ballroom in Goshen, Indiana. David Wood, Chair of the Policy Board, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT: David Wood, Mayor, City of Mishawaka
(Policy Board) Jo M. Broden, South Bend Common Council
Deborah Fleming, St. Joseph County Commissioner
Cary Groninger, Kosciusko County Commissioner
Phil Jenkins, Mayor, City of Nappanee
John Letherman, Elkhart County Council
Kevin Overmyer, Marshall County Commissioner
Rick Powers, Deputy Commissioner, INDOT LaPorte
Mark Senter, Mayor, City of Plymouth
Jeremy Stutsman, Mayor, City of Goshen
Joseph Thallemer, City of Warsaw
Suzanne Weirick, Elkhart County Commissioner
Ernest Wiggins, Kosciusko County Council

MEMBERS ABSENT: Pete Buttigieg, Mayor, City of South Bend
(Policy Board) Joe Canarecci, Mishawaka City Council
Dwight Fish, Elkhart Common Council
Todd Johnson, Deputy Commissioner, INDOT Fort Wayne
Tim Neese, Mayor, City of Elkhart
Mark Root, St. Joseph County Council
Judy Stone, Marshall County Council

OTHERS PRESENT: George Herendeen, MACOG Attorney
Alkeyna Aldridge, City of South Bend
David Behr, IEDC
Leslie Biek, City of Goshen
Ralph Booker, City of Plymouth
Jerry Chavez, Marshall County EDC
Matt Deitchley, INDOT
Mark Dobson, EDC of Elkhart County
Regina Emberton, South Bend Elkhart Regional Partnership
Jim Finan, Abonmarche
Doug Graham, Elkhart County Council
Amy Hill, Transpo
Jared Huss, Lawson Fisher Associates
Bill Holder, Kosciusko County GIS
Becky Hutsell, City of Goshen
Jeff Kitson, Nappanee Redevelopment

Matt Maday, American Structure Point
Carol McDougal, Lakeville Redevelopment Commission
Michael "Mitch" Mitchell, Town of Bristol
Tracee Norton, City of Goshen
Tim O'Donnell, South Bend International Airport
Courtney Papa, Senator Young's Office
Rob Parker, Kosciusko Chamber of Commerce
Jason Peters, Marshall County Highway
Jeff Rea, South Bend Regional Chamber
Burke Richeson, Discover Plymouth
Shirley Rynearson, Town of Lakeville
Dustin Sailer, City of Goshen
Jeffrey Schaffer, City of Elkhart
Jesse Sensenig, Goshen Brewing Company
Derek Spier, City of Mishawaka
Sean Surisi, City of Plymouth
Jeff Taylor, Elkhart County Highway
Justin Taylor, City of Warsaw
Jeff Troxel, Town of Wakarusa
Jennifer Vandeburg, OCRA
Jim Weingart, IDEM
Zach Dripps, MACOG
Jeremiah Cox, MACOG
Ryan DeLine, MACOG
Debbie Gardner, MACOG
Carla Herwarth, MACOG
Donald Ritsema, MACOG
Caitlin Stevens, MACOG
Leah Thill, MACOG

MINUTES OF THE OCTOBER 10, 2018 MEETING

The minutes from the October 10, 2018, meeting were distributed for review prior to the meeting. David Wood asked the Policy Board if there were any additions or corrections to the minutes. There being none, he asked for the Policy Board's approval.

A MOTION WAS MADE BY SUZANNE WEIRICK AND
SECONDED BY DEBORAH FLEMING TO APPROVE THE
MINUTES OF OCTOBER 2018. THE MOTION CARRIED.

CHAIRMAN'S REPORT

There was no report.

FINANCIAL REPORT

Debbie Gardner presented the MACOG Financial Report for September 2018. She reviewed the total current assets, total expenditures, and the cash balance. Debbie asked the Policy Board if there were any questions. Hearing none, she asked for the Policy Board's approval of the September 2018 Financial Report.

A MOTION WAS MADE BY DEBORAH FLEMING AND SECONDED BY PHIL JENKINS TO APPROVE THE SEPTEMBER 2018 FINANCIAL REPORT. THE MOTION CARRIED.

Debbie then presented the State Board of Accounts Audit Report for Fiscal Year (FY) 2017. The Audit Report was provided to the Policy Board for review prior to the meeting. She indicated there were no formal comments or audit findings. Hearing no questions, Debbie requested approval of the FY 2017 Audit Report from the Policy Board.

On behalf of the Policy Board, David Wood thanked the MACOG accounting staff for their work. He shared it was the cleanest financial audit he had ever taken part in; including his years in banking and as Mayor.

A MOTION WAS MADE BY JEREMY STUTSMAN AND SECONDED BY ERNEST WIGGINS TO APPROVE THE STATE BOARD OF ACCOUNTS FY 2017 AUDIT REPORT. HE MOTION CARRIED.

SECRETARY'S REPORT

On behalf of Judy Stone, Zach Dripps indicated there was a Transportation Improvement Program (TIP) Administrative Modification made by MACOG staff during the month of October. A spreadsheet describing the LaPorte District grouped project modification was provided to the members of the Policy Board and the information is available on the MACOG website.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the State Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

Fort Wayne District

Locally Initiated – Resolution 28-18

A. Nappanee Amendment
Resolution 28-18 Add New Project

Exempt Project in Elkhart County

Des#: 1702862 **Woodview Drive from SR 19 to CR 7
Road Rehabilitation**

Phase: PE Total: \$720,530 Federal: \$576,424 (ST STP) Local: \$144,106 SFY 2019

Ryan DeLine presented Resolution 28-18 containing a locally initiated TIP Amendment and asked for any questions. There being no questions, Ryan asked the Policy Board to approve the resolution.

A MOTION WAS MADE BY SUZANNE WEIRICK AND
SECONDED BY KEVIN OVERMYER TO APPROVE
RESOLUTION 28-18. THE MOTION CARRIED.

LaPorte District

Locally Initiated – Resolution 29-18

A. Plymouth Amendment Exempt Project in Marshall County

Resolution 29-18 Increase Federal Funds by \$69,560

Des#: 1702837 **East LaPorte Street Footbridge over the Yellow River
Bridge Rehabilitation or Repair**

Phase: PE Total: \$284,950 Federal: \$227,960 (ST TAP) Local: \$56,990 SFY 19 & 20

Ryan DeLine presented Resolution 29-18 containing a locally initiated TIP Amendment and asked if there were any questions. There being none, Ryan asked the Policy Board to approve the resolution.

A MOTION WAS MADE BY MARK SENTER AND
SECONDED BY PHIL JENKINS TO APPROVE
RESOLUTION 29-18. THE MOTION CARRIED.

INDOT Initiated – Resolution 30-18

A. INDOT Amendment Exempt Project in Marshall County

Resolution 30-18 Add New Project

Des#: 1800938 **SR 17 from SR 10 to SR 8
HMA Overlay, PM (Preventative Maintenance)**

Phase: PE Total: \$74,000 Federal: \$59,200 (ST STP) State: \$14,800 SFY 2019

Phase: CN Total: \$916,539 Federal: \$733,231 (ST STP) State: \$183,308 SFY 2021

Resolution 30-18 containing an INDOT initiated TIP Amendment was presented by Ryan DeLine. He asked if there were any questions. There being none, Ryan asked the Policy Board to approve the resolution.

A MOTION WAS MADE BY PHIL JENKINS AND
SECONDED BY MARK SENTER TO APPROVE
RESOLUTION 30-18. THE MOTION CARRIED.

Transit

Transpo Initiated – Resolution 31-18

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| A. Transpo | <u>Amendment</u> | Exempt Project in St. Joseph County |
| Resolution 31-18 | Add New Project | |
| Des#: 1801984 | Purchase greater than 35ft Fixed Route Vehicles | |
| Total: \$6,138,435 | Federal: \$4,910,748 (5339) Local: \$1,227,687 | SFY 2019 |

Jeremiah Cox presented Resolution 31-18 containing a Transpo initiated TIP Amendment for new CNG buses and asked if there were any questions. There being none, Jeremiah asked the Policy Board to approve the resolution.

A MOTION TO APPROVE RESOLUTION 31-18
WAS MADE BY JO M. BRODEN AND SECONDED
BY MARK SENTER. THE MOTION CARRIED.

INDOT Initiated – Resolution 32-18

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| A. INDOT | <u>Amendment</u> | Exempt Project in Marshall County |
| Resolution 32-18 | Add New Project | |
| Des#: 1801847 | Operating Assistance for Marshall County Council on Aging (COA) | |
| Total: \$440,484 | Federal: \$180,045 (5311) State: \$260,439 | SFY 2018 |

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| B. INDOT | <u>Amendment</u> | Exempt Project in Marshall County |
| Resolution 32-18 | Add New Project | |
| Des#: 1801922 | Operating Assistance for Marshall County COA | |
| Total: \$454,309 | Federal: \$191,385 (5311) State: \$262,924 | SFY 2019 |

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| C. INDOT | <u>Amendment</u> | Exempt Project in Marshall County |
| Resolution 32-18 | Add New Project | |
| Des#: 1801858 | Purchase Surveillance Equipment for Marshall County COA | |
| Total: \$18,000 | Federal: \$14,400 (5339) State: \$3,600 | SFY 2018 |

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| D. INDOT | <u>Amendment</u> | Exempt Project in Marshall County |
| Resolution 32-18 | Add New Project | |
| Des#: 1801900 | Purchase one (1) less than 30ft Transit Vehicle for Marshall County COA | |
| Total: \$110,200 | Federal: \$88,160 (5339) State: \$22,040 | SFY 2019 |

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| E. INDOT | <u>Amendment</u> | Exempt Project in Marshall County |
| Resolution 32-18 | Add New Project | |
| Des#: 1802073 | Purchase two (2) Low Floor Minivans for Marshall County COA | |
| Total: \$68,958 | Federal: \$55,166 (5310) State: \$13,792 | SFY 2018 |

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| F. INDOT | <u>Amendment</u> | Exempt Project in Marshall County |
| Resolution 32-18 | Add New Project | |
| Des#: 1802072 | Purchase one (1) Low Floor Minivan and one (1) Medium Transit Vehicle for Marshall Starke Development Center | |
| Total: \$87,532 | Federal: \$70,026 (5310) Local: \$17,506 | SFY 2018 |

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| G. INDOT Resolution 32-18 Des#: 1802077 Total: \$91,540 | <u>Amendment</u> Add New Project Purchase one (1) Low Floor Mini Van and one (1) Medium Transit Vehicle for Marshall Starke Development Center Federal: \$73,232 (5310) Local: \$18,308 SFY 2019 | Exempt Project in Marshall County |
| H. INDOT Resolution 32-18 Des#: 1801833 Total: \$706,916 | <u>Amendment</u> Add New Project Operating Assistance for Kosciusko Area Bus Service (KABS) Federal: \$343,864 (5311) State: \$363,052 SFY 2018 | Exempt Project in Kosciusko County |
| I. INDOT Resolution 32-18 Des#: 1801901 Total: \$741,733 | <u>Amendment</u> Add New Project Operating Assistance for Kosciusko Area Bus Service (KABS) Federal: \$359,921 (5311) State: \$381,812 SFY 2019 | Exempt Project in Kosciusko County |
| J. INDOT Resolution 32-18 Des#: 1801861 Total: \$110,323 | <u>Amendment</u> Add New Project Purchase two (2) less than 30ft Transit Vehicles for Kosciusko Area Bus Service (KABS) Federal: \$88,258 (5339) State: \$22,065 SFY 2018 | Exempt Project in Kosciusko County |
| K. INDOT Resolution 32-18 Des#: 1801898 Total: \$110,200 | <u>Amendment</u> Add New Project Purchase two (2) less than 30ft Transit Vehicles for Kosciusko Area Bus Service (KABS) Federal: \$88,160 (5339) State: \$22,040 SFY 2019 | Exempt Project in Kosciusko County |
| L. INDOT Resolution 32-18 Des#: 1802076 Total: \$53,053 | <u>Amendment</u> Add New Project Purchase one (1) Medium Transit Vehicle for Kosciusko County Council on Aging and Aged Federal: \$42,442 (5310) Local: \$10,611 SFY 2018 | Exempt Project in Kosciusko County |
| M. INDOT Resolution 32-18 Des#: 1802078 Total: \$37,000 | <u>Amendment</u> Add New Project Purchase one (1) Low Floor Vehicle for Kosciusko County Council on Aging and Aged Federal: \$29,600 (5310) Local: \$7,400 SFY 2019 | Exempt Project in Kosciusko County |
| N. INDOT Resolution 32-18 Des#: 1802079 Total: \$37,000 | <u>Amendment</u> Add New Project Purchase one (1) Low Floor Vehicle for COA of Elkhart County Federal: \$29,600 (5310) Local: \$7,400 SFY 2019 | Exempt Project in Elkhart County |
| O. INDOT Resolution 32-18 | <u>Amendment</u> Add New Project | Exempt Project in Elkhart County |

Des#: 1802080 **Purchase two (2) Low Floor Vehicles for MDC Goldenrod**
Total: \$74,000 Federal: \$59,200 (5310) Local: \$14,800 SFY 2019

P. INDOT Amendment Exempt Project in Elkhart County
Resolution 32-18 Add New Project
Des#: 1802081 **Purchase two (2) Small Transit Vehicles and two (2) Medium Transit Vehicles for MDC Goldenrod**
Total: \$208,180 Federal: \$166,544 (5310) Local: \$41,636 SFY 2019

Jeremiah Cox then presented Resolution 32-18 containing INDOT initiated TIP Amendments. He asked if there were any questions. Zach Dripps added the funding types indicated in this resolution are all administered by INDOT for the rural transit program. There being no questions, Jeremiah asked the Policy Board to approve the resolution.

A MOTION TO APPROVE RESOLUTION 32-18
WAS MADE BY JO M. BRODEN AND SECONDED
BY CARY GRONINGER. THE MOTION CARRIED.

Other Actions

Resolution 33-18 – Endorsement of INDOT requested changes to the National Highway System (NHS) in the MACOG Region

Zach Dripps presented Resolution 33-18. He explained the resolution is to remove the NHS designation from State Road 15, between US 6 and US 20. The MAP-21 legislation allowed for the inclusion of all highways and any arterial roads on the National Highway System. The FAST Act changed the language to allow for the reduction in total mileage on the NHS.

Previously, under MAP-21, MACOG approved the regional NHS that included State Road 15, between US 6 and US 20. Based on improvements to the road in Goshen, INDOT is requesting the section of State Road 15 now be removed from the NHS. Both the City of Goshen and Elkhart County Highway support INDOT's request.

Joseph Thallemer asked Zach to clarify the impact the change will have concerning maintenance. Zach responded that the State will continue to maintain the roadway.

Hearing no additional questions or comments, David Wood called for the Policy Board's endorsement of Resolution 33-18.

A MOTION TO APPROVE RESOLUTION 33-18
WAS MADE BY MAK SENTER AND SECONDED
BY PHIL JENKINS. THE MOTION CARRIED.

Staff Update

Michiana On the Move – 2045 Transportation Plan Update

Caitlin Stevens provided an update on the development for the 2045 Transportation Plan, MACOG is currently in Phase II, “How we Move”. Stakeholder meetings were held in each county in October, and since then, MACOG has been hosting a series of pop-up events throughout the region. Pop-ups provide residents with information about the planning process and collect information regarding potential transportation investments. Additionally, a map and questionnaire are available at move2045.macog.com for public input through December.

MACOG and INDOT Call for Projects

Submissions for MACOG’s urban Call for Projects were due on November 2. There were fourteen new project applications and seven requests for additional funding. Staff will review and evaluate each funding request – Project selections will be announced in December.

INDOT’s rural Call for Projects is currently open. Project applications should be submitted to MACOG for review by November 23, with completed applications being due to INDOT by December 7, at 5:00 PM. Awards will be announced around the end of February 2019.

Proposed Interurban Trolley Fare Changes – Public Comment Period

A public comment period began on November 1, and closes on November 30, for proposed fare changes to the Interurban Trolley fixed-route service. The proposed changes include reducing the cost of the Day Pass from \$3.00 to \$2.00, discontinuing free transfer passes, and retiring the plastic tokens currently distributed for use as a one ride trip. One Ride passes and punch cards will replace tokens for use on the Interurban Trolley fixed-route and ADA Access services, respectively.

Suzanne Weirick asked if there were any complaints about the changes. Zach responded that MACOG has received about twelve comments so far. Most of them are positive and supportive of the \$2.00 Day Pass. However, a few people are impacted by discontinuing the free transfers as they only travel a one-way trip, once each day. The proposed changes are scheduled to be implemented in January 2019.

Additional details are available and comments can be provided by visiting:
www.interurbantrolley.com/public_comment.

Volkswagen Fund Update

Leah Thill gave a brief update on the Volkswagen fund. Government and non-government vehicle replacements will be funded at 25% (75% match required) for class 4-8 trucks and buses. 40% funding (60% match required) will be available to repower for new diesel, CNG, propane, or hybrid fuel types. Electric vehicles will be funded at 75% with a 25% match. The solicitation will not be available until February 2019.

David Wood asked for clarification on funding availability for infrastructure. Leah indicated funding levels for electric vehicle charging stations will be 80% for public stations and 60% for restricted-access stations.

Community Crossings Grant Funding

David Wood shared that funding announcements have been made regarding INDOT’s Community Crossings Grants. Zach stated the announcements were made the week prior to the Policy Board

meeting. Several communities in the region received funding – others were not funding. Staff has followed up with INDOT to determine the reasoning for selections. The total amount of funding available for the call was less than the previous two calls and the competition for funds has significantly increased. The request for funds was more than double the amount of funding available. Locations that had not received grants in the past were prioritized. The next Community Crossings Grant Call for Project will be in January 2019.

PRIVILEGE OF THE FLOOR

John Letherman provided an update on the projects scheduled to take place on US 31. Interchanges will be built at 236 Street, State Road 18 and Rochester Road, and State Road 10 – these projects will be constructed in 2020-2021. Additionally, some funding will go into double tracking for the South Shore Line. The US 20 project between State Road 15 and State Road 13 will be accelerated.

David Wood requested an update on the Local Trax grant. MACOG staff has not been notified of any decisions. Suzanne Weirick indicated she was told awards will not be made until December.

Kevin Overmyer shared with the Policy Board that Marshall County will be making its presentation for Stellar Communities designation in Indianapolis, on November 15.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further business, David Wood called for a motion to adjourn to the Policy Board meeting and move into the MACOG Regional Economic Development District (MREDD) meeting.

A MOTION WAS MADE BY PHIL JENKINS
AND SECONDED BY MARK SENTER TO
ADJOURN THE MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director

David Wood, Policy Board Chair