

MICHIANA AREA COUNCIL OF GOVERNMENTS
MINUTES
September 12, 2018

The September meeting of the Michiana Area Council of Governments' (MACOG) Policy Board was held on September 12, 2018, in the MACOG Conference Room, on the 11th floor of the County-City Building in South Bend, Indiana. David Wood, Chair of the Policy Board, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT:
(Policy Board)

- David Wood, Mayor, City of Mishawaka
- Jo M. Broden, South Bend Common Council
- Joe Canarecci, Mishawaka City Council
- Dwight Fish, Elkhart Common Council
- Deborah Fleming, St. Joseph County Commissioner
- Cary Groninger, Kosciusko County Commissioner
- Phil Jenkins, Mayor, City of Nappanee
- Todd Johnson, Deputy Commissioner, INDOT Fort Wayne
- John Letherman, Elkhart County Council
- Rick Powers, Deputy Commissioner, INDOT LaPorte
- Mark Senter, Mayor, City of Plymouth
- Jeremy Stutsman, Mayor, City of Goshen
- Mark Root, St. Joseph County Council
- Suzanne Weirick, Elkhart County Commissioner

MEMBERS ABSENT:
(Policy Board)

- Pete Buttigieg, Mayor, City of South Bend
- Tim Neese, Mayor, City of Elkhart
- Kevin Overmyer, Marshall County Commissioner
- Judy Stone, Marshall County Council
- Joseph Thallemer, City of Warsaw
- Ernest Wiggins, Kosciusko County Council

OTHERS PRESENT:

- George Herendeen, MACOG Attorney
- Jamison Czarnecki, City of Elkhart
- Matt Deitchley, INDOT LaPorte
- Joyce Newland, FHWA (on the phone)
- Randy Strasser, VS Engineering
- Lauren Varga, Senator Donnelly's Office
- James Weingart, IDEM
- James Turnwald, MACOG
- Ryan DeLine, MACOG
- Katie Dominguez, MACOG
- Zach Dripps, MACOG
- Debbie Gardner, MACOG
- Carla Herwarth, MACOG
- Donald Ritsema, MACOG
- Caitlin Stevens, MACOG

Leah Thill, MACOG

MINUTES OF THE AUGUST 8, 2018 MEETING

The minutes from the August 8, 2018, meeting were distributed for review prior to the meeting. David Wood asked the Policy Board if there were any additions or corrections to the minutes. There being none, he asked for the Policy Board's approval.

A MOTION WAS MADE BY JEREMY STUTSMAN AND
SECONDED BY SUZANNE WEIRICK TO APPROVE THE
MINUTES OF AUGUST 2018. THE MOTION CARRIED.

CHAIRMAN'S REPORT

There was no report.

FINANCIAL REPORT

Debbie Gardner presented the MACOG Financial Report for July 2018. She reviewed the total current assets, total expenditures, and the cash balance. Debbie asked the Policy Board if there were any questions. Hearing none, she asked for the Policy Board's approval of the July 2018 Financial Report.

A MOTION WAS MADE BY PHIL JENKINS AND
SECONDED BY JOHN LETHERMAN TO APPROVE THE
JULY 2018 FINANCIAL REPORT. THE MOTION CARRIED.

SECRETARY'S REPORT

James Turnwald provided the Secretary's Report on behalf of Judy Stone. A report of the Administrative Modifications made by staff in August was provided to the Policy Board in advance of the meeting. James indicated staff was available if there were any questions.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the State Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

Fort Wayne District

INDOT Initiated – Resolution 23-18

A. INDOT

Amendment

Exempt Project in Elkhart County

Resolution 23-18 Change Fiscal Years and Funding Amounts
Des#: 1383237 **US 33 at CR 36 / College Ave**

Other Intersection Improvement

Phase: PE	Total: \$37,000	Federal: \$29,600 (ST STP)	State: \$7,400	SFY 2019
Phase: RW	Total: \$250,000	Federal: \$200,000 (ST STP)	State: \$50,000	SFY 2019
Phase: CN	Total: \$2,100,205	Federal: \$1,680,164 (ST STP)	State: \$420,041	SFY 19 & 20

Ryan DeLine presented Resolution 23-18 containing INDOT initiated TIP Amendments and asked for any questions. There being none, Ryan asked the Policy Board to approve the resolution.

A MOTION WAS MADE BY SUZANNE WEIRICK AND
SECONDED BY JOHN LETHERMAN TO APPROVE
RESOLUTION 23-18. THE MOTION CARRIED.

Locally Initiated – Resolution 24-18

A. Elkhart County	<u>Amendment</u>	Non-Exempt Project in Elkhart County
Resolution 24-18	Add Project	
Des#: TBD	Phase I: CR 17 corridor from CR 38 to CR 142	

Added Travel Lanes

Phase: PE	Total: \$2,880,000	Federal: \$0	Local: \$2,880,000	SFY 2019
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B. INDOT	<u>Amendment</u>	Exempt Project in St. Joseph County
Resolution 22-18	Add Project	
Des#: 1801551	Kenilworth Rd. over US 31 (MSE Wall Investigations)	

Other Type Project

Phase: PE	Total: \$173,938	Federal: \$139,150 (ST STP)	State: \$34,788	SFY 2019
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Ryan DeLine presented Resolution 24-18 containing locally initiated TIP Amendments and asked for any questions. There being none, Ryan asked the Policy Board to approve the resolution.

A MOTION WAS MADE BY CARY GRONINGER AND
SECONDED BY DEBORAH FLEMING TO APPROVE
RESOLUTION 24-18. THE MOTION CARRIED.

Presentations

Traffic Incident Management (TIM) Training

Ryan DeLine provided a presentation on Traffic Incident Management (TIM) training. TIM training is a national program that was created as part of the Strategic Highway Research Program 2 (SHRP 2). Authorized by Congress in 2005, TIM is designed to provide consistent training across the U.S. for all responders. The National Unified Goals (NUG) are responder safety, safe, quick clearance, and prompt, reliable, interoperable communications.

Earlier this summer, MACOG partnered with the Indiana Toll Road to sponsor trainings in the MACOG region. Training will begin in Elkhart and St. Joseph Counties and then extend to Kosciusko and Marshall Counties.

Ryan noted some national fatality statistic on fire, police, and tow responders involved in struck-by incidents when responding to accidents. He indicated he will put together some regional statistics to share at a later time.

The first cross discipline training was held at the Middlebury Fire Department on August 29. Five disciplines were represented with 19 attendees. The next training will be held in November in New Carlisle.

Staff Update

Regional Pictometry Contract

James indicated that each of the counties has a separate contract with Pictometry for aerial images that provide ortho and oblique photography. Ortho are the top down images and oblique provides a more three-dimensional realistic view.

MACOG participates in each county's individual procurement of the imagery. Recently, in conversations with Pictometry, James asked if all four county contracts were bundled into a single contract; would there be any cost savings?

Flights for each of the counties are on the same time schedule, the contracts are typically for six years and flights for imagery happen every two years. The imagery varies by county between the various levels of three, four, six and nine-inch photography.

Hypothetically, if all four counties joined into a combined contract with Pictometry, the cost of each flight would be frozen at \$748,215; that is a regional savings of at least \$168,378. All the imagery would be on the same three-inch standard, improving imagery across the region.

James stressed no decisions were being made at this point. He reviewed the potential cost sharing scenario and noted it would need to be discussed with the Federal Highway Administration (FHWA) before discussing further with the counties. The next flights are scheduled to fly in 2019 and contract agreement(s) will be brought before the Policy Board in November or December 2018.

Pictometry is the only company that is able to provide oblique imagery, making them a Sole Source provider. INDOT and FHWA have previously approved Sole Source procurements with Pictometry.

Next Level Connections Program

Governor Holcomb recently announced the Next Level Connections program. The program will expand broadband services in rural areas, increase trail systems, create more nonstop international flights in and out of Indianapolis, and move up the completion of major highway projects. James explained how the details of Next Level Connections will impact road construction in the region. Details on the state's investment can be found at: <https://www.in.gov/gov/nextlevelconnections.htm>

Michiana on the Move: 2045 Transportation Plan Update

The planning process for the Michiana on the Move: 2045 Transportation plan is underway. The first step, in a three step process began at the end of August. The region is being asked to take a short survey on “How We Grow” by September 16. The survey is available at: Move2045.macog.com. The second phase, “How We Move”, will begin in October.

Winona Lake Comprehensive Plan Update

Two Steering Committee meetings have been held with the Town of Winona Lake in working to develop the town’s first comprehensive plan. An existing conditions report has been completed and a public survey has been developed.

Indiana MPO Conference

The annual Indiana MPO Conference will be held September 25 through 27 in Evansville. Numerous MACOG staff members will be attending. During the conference, MACOG staff will provide two presentations; Engaging Citizens Through Innovative and Tactical Outreach Methods and Competing for Complete Streets.

Community Crossings Matching Grant Program

Community Crossing Matching Grant applications are due to INDOT by September 28. This year the application must be submitted on-line.

Quarterly Tracking and Review

The next Quarterly Tracking and Review meeting will be held on October 3 in the MACOG conference room. Employees in Responsible Charge (ERCs) and consultants must attend to discuss the status of federally funded projects with INDOT and MACOG staff.

Aim Ideas Summit

The Aim (Accelerating Indiana Municipalities) Ideas Summit will be held in French Lick, October 2 through 4. Leah Thill will be attending and encouraged those interested to attend as well. The City of Goshen has been nominated for the first Green Project of the Year Award.

Solar Procurement Information Session

A Solar Procurement Information Session will be held on October 10 in South Bend. Additional LPAs are invited to attend.

Brownfield Update

A handout was provided updating the Policy Board on the MACOG Brownfield Working Group, as well as, a Request for Sites of Interest form. A MACOG Brownfield Coalition will be formed again this year in an effort to acquire funding through an EPA Brownfield grant.

PRIVILEGE OF THE FLOOR

John Letherman shared that Governor Holcomb asked John to relay to others what is being done for the region through the Next Level Connections program.

Dwight Fish introduced Jamison Czarnecki, the Director of Operations for the City of Elkhart's Environmental Center.

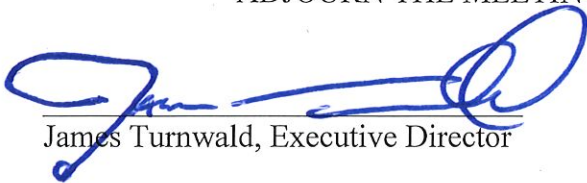
PUBLIC COMMENT

There were no comments.

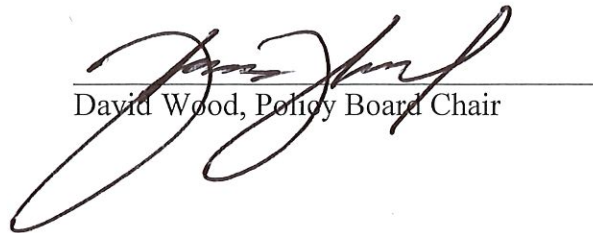
ADJOURNMENT

There being no further business, David Wood called for a motion to adjourn to the Policy Board meeting.

A MOTION WAS MADE BY JEREMY STUTSMAN
AND SECONDED BY JOHN LETHERMAN TO
ADJOURN THE MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director



David Wood, Policy Board Chair