CLEOBURY MORTIMER RUNNING CLUB

Privacy Notice

Cleobury Mortimer Running Club (CMRC) is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Cleobury Mortimer Running Club is the Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in an online form, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club, subscribe to our newsletter, or participate in discussion on our social media sites. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender. We may also ask for relevant special category data such as health information.

Why we need your personal data

The main reason we need your personal data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the services you are registering for.

As a data subject you are not obliged to share your personal data with the Club. However, if you choose not to share your personal data with us we may not be able to register or administer your membership.

Other reasons we need to process (e.g. use or otherwise share) your data include:

For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter events;
- sharing personal data with facility providers to manage access to the track or check delivery standards; and
- sharing personal data with leagues, county associations (and county schools' associations) and other competition providers for entry in events.

For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority (which technically falls outside the data protection regime given that it is anonymised);
- analysing anonymised data to monitor club trends (which technically falls outside the data protection regime given that it is anonymised); and
- sending club surveys to improve your experience as a club member.

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- club newsletter promoting club activity; and
- publishing of race and competition results.

Marketing and communications (where separate consent is provided)

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise or fundraising.

Any special category health data we hold on you is only processed for the purpose(s) of fitness/ health checks or passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent / legitimate interests. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

On occasion we may collect personal data from non-members e.g. such as any non-member participant who fills in a health disclaimer or form to attend a Trial Session or Course. This information will be stored for up to 12 months and then destroyed securely. Our lawful basis for processing such data is explicit consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has the following social media pages: Facebook, Strava, Instagram. All members are free to join these pages but are required to abide by the club's Social Media policy at all times when joining. If you join one of the Social Media pages, please note that providers of social media platform(s) have their own privacy policies and that the club does not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

When you become a member of Cleobury Mortimer Running Club you will also be registered on the England Athletics Club portal and be allocated a URN. You can also choose to be registered as a 'competitive' member of England Athletics and we will contact you regarding this choice sometime during March each year. We will provide EA with your personal data

which they will use to enable access to the MyAthletics portal. EA will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with EA, please contact dataprotection@englandathletics.org.

Transfer of personal data outside of the UK

The Club does not store or transfer your personal data outside of the UK.

Criminal data and automated decision-making

The Club does not collect criminal convictions data. Neither does automated decision-making or profiling take place.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us and for a period of up to 4 years after, or longer if a claim is brought or anticipated. Athlete data is updated every year on annual membership forms. Your data is not processed for any further purposes other than those detailed in this policy or otherwise agreed with you.

Your rights regarding your personal data

As a data subject you may have the right to be informed about the collection and use of your personal data; the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data; the right to withdraw consent at any time (where the club relies upon consent to process your personal data); and the right to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

For further information on data protection, and special category data in particular, please see the ICO's website here.