



201 West Michigan Avenue  
 Battle Creek, MI 49017  
 Ph: (269) 213-3907  
 Fax: (269) 965-9540  
[www.cerealcityscience.org](http://www.cerealcityscience.org)

## Ordering Information and Guidelines

*January 2023 - January 2024*

### Ordering

- **Order by fax:** (269)965-9540
- **Order by mail:** 201 West Michigan Ave., Battle Creek, MI 49017
- **Order by email:** [twells@bcamsc.org](mailto:twells@bcamsc.org)
- All orders must include a ship to address, a bill to address, contact name, phone number, and PO number.

### Consumable Pack

- Consumables may be purchased as a pack or items may be purchased separately.
- Individual consumable materials are identified under *Consumable Items* in the catalog.
- Consumable Packs contain all the consumable materials necessary for 32 students.
- **Items are sold in pre-packaged units which may not necessarily reflect the number of items required in the unit. Please reference your unit packing slip for exact quantities needed. Packing slips are available online at [www.cerealcityscience.org/curriculum](http://www.cerealcityscience.org/curriculum).**

### Organism Cards, Teacher Guides, and Student Journals

- Organism cards are NOT included in consumable packs; they must be purchased separately.
- Each Life Science Unit purchased comes with one organism card.
- Units do NOT include Teacher Guides or Student Journals. They are both separate purchases.
- **Organism cards are non-refundable and cannot be exchanged.**

### Shipping

- Your order will ship the most economical way. Please include telephone number and name of person to be contacted by the transportation company in order to attempt delivery.
- Indicate if you need inside delivery on your purchase order.
- **CAUTION** You will be responsible for additional inside delivery fees and all shipping fees.

**All orders MUST have shipping charges calculated into the PO amount.**

<b>Standard Shipping Charges</b> <i>(per each order/PO #/ship to address)</i>	
Total	Each Order/PO #/Ship To Address
<b>\$0 - \$99.99</b>	<b>\$15.50 minimum</b>
<b>\$100 - \$1,499</b>	<b>14%</b>
<b>\$1,500 - \$2,499</b>	<b>10%</b>
<b>\$2,500 - \$4,999</b>	<b>8%</b>
<b>\$5,000 - \$9,999</b>	<b>6%</b>
<b>\$10,000 - \$19,999</b>	<b>5%</b>
<b>\$20,000 - \$49,999</b>	<b>4%</b>
<b>\$50,000+</b>	<b>3%</b>
<b>Order Pickup</b>	<b>2%</b>

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## Terms of Sale\*

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### Payment

- Purchase orders and remit payment to:  
Cereal City Science  
201 West Michigan Ave.  
Battle Creek, MI 49017
- Credit Cards are not accepted

### Shipment, Risk of Loss, and Title

- Orders are shipped FOB Destination.

### Missing or Damaged Product

- Damaged or Missing product must be reported immediately upon receipt. Thirty (30) days after seller's INVOICE DATE, damaged goods become solely buyer's responsibility.

### Return Goods Policy

- All requests for return of products must be authorized by seller's customer relations department prior to returning product.

### Pricing of Products

- Seller's product pricing is subject to change at any time for any reason without notice.

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## Contact Us

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### Questions regarding:

- Ordering
- Missing/Damaged Materials
- Shipping
- Organisms
- Invoicing

Contact: Timeka Wells (269) 213-3907  
twells@bcamsc.org

### Questions regarding:

- Teacher Guide Activities
- Professional Learning
- Curriculum Revisions & Updates
- Training and Workshops
- Classroom Management

Contact: Sandy Erwin (269) 213-3908  
serwin@bcamsc.org

### Questions regarding:

- In-services/Registration

Contact: Paula Garrett (269)213-3824  
pgarrett@bcamsc.org

\*Visit [cerealcityscience.org](http://cerealcityscience.org) for a complete review of the **Terms of Sale**.



**BCAMSC SPANISH Student Journal Order Form**

1st Edition					2nd Edition				
Unit	ID #	Qty	Unit Cost	Total Cost	Unit	ID #	Qty	Unit Cost	Total Cost
KPNG	4944		\$ 2.50		KPNG	5664		\$ 2.50	
KENG	5222		\$ 2.50		KENG	5688		\$ 2.50	
KLNG	5419		\$ 2.50		KLNG	5699		\$ 2.50	
1PNG	4945		\$ 2.50		1PNG	5654		\$ 2.50	
1ENG	5223		\$ 2.50		1ENG	5722		\$ 2.50	
1LNG	5420		\$ 2.50		1LNG	5723		\$ 2.50	
2PNG	4946		\$ 2.50		2PNG	5659		\$ 2.50	
2ENG	5224		\$ 2.50		2ENG	5724		\$ 2.50	
2LNG	5421		\$ 2.50		2LNG	5725		\$ 2.50	
3PNG	4947		\$ 2.50		3PNG	5616		\$ 2.50	
3ENG	5225		\$ 2.50		3ENG	5726		\$ 2.50	
3LNG	5422		\$ 2.50		3LNG	5727		\$ 2.50	
4PNG	4948		\$ 2.50		4PNG	5620		\$ 2.50	
4ENG	5226		\$ 2.50		4ENG	5728		\$ 2.50	
4LNG	5423		\$ 2.50		4LNG	5729		\$ 2.50	
5PNG	4949		\$ 2.50		5PNG	5365		\$ 2.50	
5ENG	5227		\$ 2.50		5ENG	5730		\$ 2.50	
5LNG	5424		\$ 2.50		5LNG	5731		\$ 2.50	
6PS	4521		\$ 2.00		NGSS Middle School are not available in Spanish				
6ES1	4522		\$ 1.70		Material Sales				
6ES2	4523		\$ 1.70		Shipping				
6LS	4524		\$ 1.50		Total				

**Ship To / District:**


**Bill To / District:**


**Contact (name, email, phone)**


**PO # (Credit Cards NOT Accepted)**

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**To Order**  
 Fax: (269) 965-9540 - Email: [twells@bcamsc.org](mailto:twells@bcamsc.org)