

Student Node Terms of Use for Admins

Version 2.0.
Valid from 2024-09-27.

Hi!

Below you can read the terms of use between you as an Admin and Student Node - the provider of this platform. They tell you about the terms and what we do with the information you give us. This is simply the kind of thing that is important for you to know.

CONTENTS

1. INTRODUCTION FOR ADMINS	2
2. BACKGROUND AND INFORMATION	2
3. DEFINITIONS	2
4. THE SERVICE FOR ADMINS	3
5. RULES FOR THE USE OF THE SERVICE	4
6. INTELLECTUAL PROPERTY AND LICENSE	4
7. STUDENT NODES RESPONSIBILITIES AND DUTIES	5
8. FEES	5
9. TERMINATION	6
10. PROCESSING AND HANDLING OF DATA	6
11. CHANGES TO THIS AGREEMENT	7
12. MISCELLANEOUS	7
12. CONTACT	7

1. INTRODUCTION FOR ADMINS

1. The Platform was originally developed for Organizers of career fairs, events and similar purposes. The Organizer can edit and market their event and exhibitors via The Platform and Sign up Users. To make things easier, Student Node has created the possibility for exhibitors to also login to edit and access their own data, the Admin. All information that is created or changed by you as an Admin is therefore also

visible and editable by the Organization that uses The Platform since they are in control of the whole Platform.

For the Organizer to maintain a nice layout and standard of how all exhibitors are marketed on the platform with for example filters, job categories, name- and color-changes of buttons and other visuals, they and Student Node have the right to also edit and adapt contents for the Admin as seen in 6.2.

You must be 18 years or older to have an Admin Account.

2. BACKGROUND AND INFORMATION

The platform you are currently logging into as Admin is often used as an event- or career fair platform by student unions, universities or other organizations, but could be used for other purposes as well.

The admin feature is new since the beginning of year 2023 where exhibitors / employers to career fairs also can manage their own content and in some cases have admin privileges that access students and jobseekers personal information, for example related to booked speed-interviews.

2.1 This agreement is between the Admin and Student Node. The Agreement also informs the Admin of the Organizers rights and responsibilities regarding the Admin, but does not regulate any agreements with any Users nor any other agreements between the Admin and the Organizer.

2.2 The Platform provides some Admins to access Users personal information including CVs and resumes. Remember that handling of personal data comes with big responsibility and that Users can only be contacted if it relates to the purpose of why the Organizer is using the platform and the purpose of Users to choose to share their information with you as an Admin.

2.3. We would kindly remind you as an Admin that you cannot download and keep Users data since that would violate both this Agreement and GDPR-compliance, please read more in section 5 and 10.

3. DEFINITIONS

In this Agreement:

Organizer: The Organisation that uses the platform for their event, career fair or other similar purpose(s).

The Organizer is also in charge of inviting all Admins and can access and edit their data. The Organizer is often, but not always, a student unions, university or any other organization.

Admin: There are four admin roles that can access the platform to edit content and in some cases access personal information of Users:

- Admin (The organizer - full edit possibilities, also for other admins data)
- Content Creator (Organizer without access to admins and personal information of Users)

- Exhibitor Admin (Access to their content and personal data of Users related to them)
- Exhibitor Content Creator (Access to their content, but no personal data of Users)

Content: All information including personal information and data uploaded both by Users and Admins.

Users: Often students or job seekers, if The Platform is related to career fairs.

The Platform: The website provided by Student Node for the Organizer.

Agreement: This Agreement.

4. THE SERVICE FOR ADMINS

4.1 Student Node is not responsible for what Users, Admins or the Organizer of the Service says or writes.

4.2 Student Node and the Organizer shall have the right, without prior notice to the Admin, to temporarily or permanently shut down the Platform to perform updates, maintenance, troubleshooting, closures, concluded agreements with partners, contracts in accordance with Partners, event passes, or other necessary measures.

4.3 Student Node and the Organizer have the right to deny you the use of our services.

4.4. Organizers Admins are regulated in a separate agreement with Student Node. The Exhibitor Admin will have access to one or both of these parts depending on the Organizers choice:

(i) Exhibitor Content Creator: Editing of the Admins “profile(s)” that often, but not always, include texts, images, videos and/or logos of the Admins company/exhibitor that is marketed via The Platform. This includes the possibilities to select times for speed interviews and possibilities for Resume-uploads etc.

(ii) Exhibitor Admin: Everything in the “Exhibitor Content Creator” and also the personal information of Users that have applied for and/or booked times for example speed-interviews or similar purposes with the Admin.

5. RULES FOR THE USE OF THE SERVICE

5.1 The Admin is responsible for all Content and all activity performed by the Admin when the Admin uses the Platform. Listed below are some, but not all, violations that may result in that Student Node cancels the contract and has the right to erase all the Admins data submitted to the Platform. The Admin agrees not to: (i) harass, defame, threaten, humiliate or cause suffering to any person or corporation or other entity; (ii) post material Student Node can judge as unlawful, harmful, threatening, violent, harassing, degrading, racial or any objectionable; (iii) Impersonate any person, including but not limited to public figures and celebrities, or any business; (iv) post false or inaccurate information; (v) advertising; (vi) intentionally or unintentionally violate any national or international laws or regulations; and (vii) link or market competitors to the Student Node when using services.

5.2 The Admin undertakes to keep Student Node without damage and to replace Student Node for all costs related to the Admin's violation of the provisions of the Agreement and of any call on the Student Node third party by reason of the Admin's use of the Service.

5.3 Any Admin has to be careful with the Content they handle. The Admin is responsible for the personal information together with Student Node and the Organizer when the Admin starts to handle or process the Users data. **You can only use the personal information for what it is meant for.** In most, but not all, cases this means that the Users information should solely be used for the purpose of matchmaking and speed-interviews for jobs. This means that the Admin can not reach out to the Users by any means that is outside of the scope of purpose.

5.4 To remain GDPR-compliant it is forbidden for Admins to keep copies of the Users data after the purpose of receiving the Users data is fulfilled, often but not exclusively, after the speed-interviews are done. The only reason for downloading any data would be to **temporarily** filter, edit or fix any issues that would benefit the purpose of why Users share their data with Admins, and then delete the data again.

5.5 Any marketing to Users is forbidden unless approved by the Organizer, that in turn has to be compliant to Student Node and any other regulatory requirements.

6. INTELLECTUAL PROPERTY AND LICENSE

6.1 Admins shall not upload content that infringes on another's patent, copyright, trademark, trade secret or other such rights. The Admin may not upload false information such as fake information or similar.

6.2 By uploading Content to The Platform, Student Node and the Organizer, have the right to edit, adapt, reproduce, publish and translate all or part of such Content. The purpose is for the Organizer to maintain a standard for the whole Platform considering the full layout with all Exhibitors together and for Student Node to withhold the quality of the Content and to continue to improve the platform where the content could be shown in for example, but not exclusively, different ways.

6.3 Student Node and the Organizer cannot make changes according to 6.2 if it would be misleading or falsy.

6.4. Student Node and the Organizer reserves the right to remove any Content that may infringe on someone else's property or intellectual property rights.

7. STUDENT NODES RESPONSIBILITIES AND DUTIES

7.1 Student Node does not take responsibility for the actions of the Admin, other Admins, Users or the Organizer.

7.2 Student Node is not responsible under any circumstances for damage or expense, direct or indirect, for some reason hitting the Admin on account of the Admins's use of the Service. This applies even if it is due to bugs or errors in the Platform.

8. FEES

8.1 The following section (8. FEES) applies only to exhibitor administrators (Exhibitor Admins). If you are a career fair organizer / event organizer, this section does not apply, and separate agreements on fees and payments will be made.

8.2 The Platform offers both free and paid services. Some features or services are subject to a fee, as outlined below

8.3 Pre-existing Agreements: If you have an agreement with one of our partners as the career fair organizer (for example, for account access), any payments related to such agreements are handled directly with the partner. We are not responsible for charges provided by our partners.

8.4 Payment Within the Platform: You can pay for services within the Platform using our integrated payment solution, which is managed through Stripe. Payments can be made via various methods, such as Klarna. The terms and conditions of the payment provider apply to all such transactions.

8.5 Invoice Payment: In the event that you choose to pay by invoice, the following conditions will apply:

8.5.1 Payment Terms: Invoices must be paid within 30 days.

8.5.2 One-time Payment: The purchase applies to products or services specific to the event day.

8.5.3 Interest: Late payments are subject to interest in accordance with Swedish law.

8.5.4 Invoice Delivery: The invoice will be sent either on the day of the event or after, covering all products or services purchased for the event.

9. TERMINATION

9.1 Admins can terminate the contract and remove the account without notice. To do this, please email dataskydd@studentnode.com.

10. PROCESSING AND HANDLING OF DATA

10.1 Student Node processes personal data in accordance with the EU Data Protection Regulation (GDPR). Student Node has the role of personal data controller, but when the Admin and/or Organizer handles the personal data shared from Student Node, the Admin is also responsible for the personal data (jointly responsible with Student Node and in some cases also the Organizer).

10.2 This agreement only regulates the Content of the Admin.

10.3. The main purpose to store Content is to provide a Platform for the Organizer to (a) market their event, career fair or other related purpose with all exhibitors which could, but not have to be, handled by Admin(s) and (b) signup Users, the attendees, to manage and handle everything or parts of the fair.

10.3 The purpose for the Admin of storing Content of Users is to provide a service for matchmaking such as booking for speed-interviews and CV-upload where students apply or book times at different exhibitors.

10.4 The purpose for the Organizer of storing Content of Users is to, besides the purpose for the Admin(s), get a full control of all signed up Users, see statistics and handle other questions related to the Organizer that could be, but not exclusively, number of attendees at lectures, food preferences or sending out or helping students with reminders of the fair/event.

10.5 The purpose for Student Node of storing Content of Users is to, besides the purpose for the Admin(s) and Organizer, also help students find jobs via Student Nodes other services that could be outside of The Platform, if Users have chosen to also join Student Node.

10.6 If the Admin has any questions about how Student Node processes the Content including personal information, please contact us at <https://www.studentnode.com/kontakt>

10.7 If the Admin wishes to submit a complaint about how Student Node processes and stores personal data in The Platform, this is done to the Data Inspectorate in Sweden - Integritetsskyddsmyndigheten (IMY). However, the Admin should first inform Student Node and give Student Node 30 days to look into the issue.

10.8 Email dataskydd@studentnode.com if you have questions about how your data is stored, or if you want to close your account.

11. CHANGES TO THIS AGREEMENT

11. From time to time we may, at its option, may make changes to the agreement. When we make material changes to the contract, we give you a clear message to you through as e-mail.

In some cases, we will notify you in advance, and your continued use of the Services after the changes have been made will constitute your acceptance of the changes. Therefore, we kindly ask you to read all these messages carefully.

If you do not want to continue to use the Service in accordance with the newest version of the agreements you may terminate this Agreement by emailing your contact information with the headline "I want to cancel my membership" to: dataskydd@studentnode.com. To make sure the request is from you, you have to e-mail us from the e-mail associated with the Agreement and provide us with your full name and phone number. If you have several accounts you have to e-mail us from every e-mail that is associated with that account so that we can verify that you are in possession of the e-mail.

12. MISCELLANEOUS

12.1 Student Node has the right to assign its rights and obligations under these terms to third parties. In addition, Student Node has the right to subcontract the execution of our tasks in accordance with these terms and conditions.

12.2 If the ownership of Student Node's business is changed, Student Node may transfer and transfer your information, subscription and user account to another legal entity so that the new owner may continue to provide you with the services. The new owner who will handle your information, subscription and user account must still comply with the commitments Student Node has made in these terms and in the privacy policy towards you.

12.3 If any provision of this Agreement or any part thereof be found invalid, this does not mean that the entire agreement is null and void.

12.4 Swedish law shall apply to these terms, as applied to agreements concluded in Sweden between Swedish parties. Disputes arising from this Agreement will be determined by Stockholm District Court.

12. CONTACT

If you have any questions about the agreement, please contact us. You can find our contact information on <https://www.studentnode.com/kontakt>. You can also email: hello@studentnode.com.

You enter the agreements with:

Student Node AB

Org.nr: 559036-2751

Torsgatan 11

111 23 Stockholm

C/O: Poolia Sverige AB