#### <u>a true bolder.</u>



it's about the people.





## hello!

### hello!

#### let's start!





#### everything everything

feels out of place yet perfectly fitting at the same time, it's a peculiar place to be in. you might think that this is weird if you are used to working in a systematic place where you are dictated with hours and attendance, tedious processes, and unreachable management. we wrote this book to help you better understand how things go around here and not to tell you how to do things.



#### this book won't make you smarter or funnier, or more of a bolder.

at best it will help you <u>adapt</u> <u>and adjust</u>, and, well... not get confused or shocked because rest assured you will get those moments.



now it is your choice whether you share it, keep it, or add your notes to it.

#### we are **J pack, and go by this pact:**

A. people for people.

**B. find meaning.** 

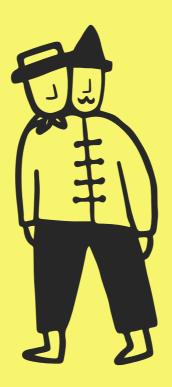
C. do it with feeling.

D. stay away from the corners.

E. uncover your power.







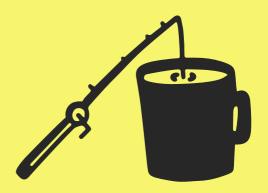
above all, we care about people, inside and out. people are emotions, emotions are actions, and actions are powerful. we are not after super people or superpowers, we are after the simplest and most singular of powers in people.

#### now that you're here.



we don't expect you to be anyone or anything but yourself, own up to who you are and bring it out at your own time and comfort. don't worry about making impressions, we don't care for that. just be, and show us who you are through what you do.

#### come as you are.



the day you start, you are not a mere employee; you are family. we didn't hire you, we welcomed you into our circle. here, you are not defined by a title or a skill. you make, change, explore your definition as you see fit; we accept that, we expect that.

## individuality rules.



#### we appreciate singularity and confidence in character.

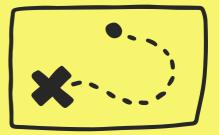
### still We come together as one.

we are all different from each other, drastically, you might say, yet we come together like pieces of a puzzle to form the full picture.

### the only stairs are the yellow ones.

hierarchy and mountain structures are not for us. we work together, all in on everything, from general management to interns, you can reach anyone, anywhere, and at any time, all you have to do is walk up to them.

## simple words, naked truths.



agile? what's wrong with saying flexible? we are in the communication business; it is for humans. say what you want to say, strip your words to their rawest format, you don't need to bling to express or impress.

# call me by my name.

people are more than what they do. people around you are not tools, he is not an art director, she is not just a copywriter so when you address someone or ask for their hand in something, keep that in mind.

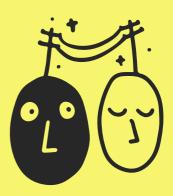
# do not make promises





don't bite more than you can chew. don't over-promise or under promise. and if you can't make it in the next 15mins or meet the deadline, don't promise at all. your word is your shield don't lose it over empty promises.

#### we are not perfect.



we have problems, for sure we do, we are humans. but the only problem we don't have is bad people. that is for sure.

we all sing different tunes, but under the same frequency.

## caterpilars before butterflies.

don't be intimidated by the people around you, it will stall your growth, instead observe and learn. no one expects you to be the best in your first two seconds, take it slow... not too slow, though.







there's always something big or small waiting to be discovered; something that can make all the difference between just doing something and believing in something while doing it. we are here to find the meaning to things, to find the impossibility in creation, and create.

## don't just make points, connect the dots.

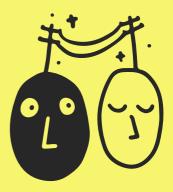
it's great that you have a point of view, but it's unnecessary to inflict it on someone, in or out. sometimes the smarter thing is to drop making a point and start connecting the dots to see the bigger picture. we are in the communication business after all, so communicate.

## catch ideas not disappointments.



be relentless in your pursuit of something new, it is hard, and it is tiring but it is worth its while. don't be quickly disappointed, and don't give up, you never know you might be one step away from the big next thing.

## don't tread softly.



be chaotic, be curious, be courageous, but be consistent; it is essential for those working with you and around you to feel safe along the process.

## have a doubt, & give the benefit of the doubt.

don't judge fast, and that goes for everything. a new family addition, a new client, an original brief, or wall paint, whatever it is... give it time to unfold.

# have the gut to fail, & fall forward.

whatever that means.

#### don't be the organization, be the partner, the person.

have feelings, you are not a status, go around approaching everything you do with a personal sense, and a personality.

## the simple ideal.



big ideas, big ideals come from simple approaches, take that road, always.

## and the award goes to.



you won't get an award for everything you do, but there's a reward in all that you do, make sure to get that.

## make it "award winning"



you'll hear that a lot. but let's be honest, not every idea will be an award-winning one, and it's not what we care about, we care about making every idea and every project work for us and our partners.

## it's okay to kill your babies.



harsh, huh? but real, not all your ideas will live long enough to see the light, be okay with that.

## challenge until you can't challenge anymore. ~

#### ask how things are on the other side, always!





## why so serious?



surround yourself with good energy, your energy drives your feelings which drives your performance. you don't have to show up with a 10 meter smile on your face, but don't show up with a two-street long frown as well, feelings transcend, and are contagious so make sure to have the better ones.

## better laugh harder.



your work is personal, and that's ok. but don't take every comment, every critique personally, it will keep you on edge all the time, not the good edge. have a sense of humor and acceptance, laugh things out and move forward quick.

#### snap out of it.

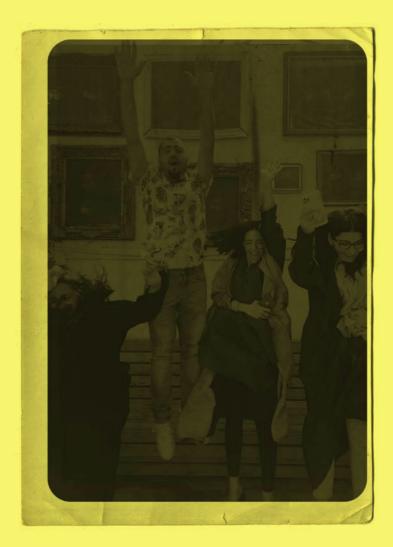


there's a 99.9% chance that your work will be rejected at some point, don't sit at the curb and rue the day, snap out of it, everything is a fast pace, pick the pace and move.

## one more time, with feeling.

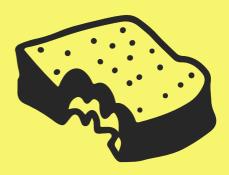


be ready to repeat, redo, rework, rethink, reimagine, be prepared to re-anything at any time, and when you do it, do it with feeling.





## take a bigger bite.



#### challenge yourself, and don't wait to be told, initiate your progress.

## discussions over arguments.



it's essential to have your opinions heard, and it's okay to change them along the way. keep your mind open for new ideas, new insights and discoveries. choose to listen. discussions might change your course of thinking, arguments will get you heated.

### there's enough light to spot every-one. W° E

standout, and share the spotlight. be grateful, and give credit where credit is due. the best individuals and the best teams are those who encourage each other and aren't afraid of the successes of others.





#### a space for you to soar and roar

C ľ

#### space in.

### the workplace is very important, care for it as if it's your home; it is your home.



#### leave a mark around, not a mug.



personalize your space and add a touch to the office. but make it the right touch, don't leave around what you need to trash, wash, or crash, no one else would need it.



### dopamine over caffeine but who are we kidding, coffee is just another part of the team.



#### we order in masses there's always a call out for food or coffee orders somewhere around the office, pitch in, and pitch in.



#### storage rooms you'll find with time that this is the only hideaway, use it discreetly.



### toilets are not for naps or stretches, you'll be timed, 15 mins per person. joking... but seriously, don't take an hour there, you'll be met with wide stares.



#### the footnotes that you should read before you put on your running shoes.



#### we won't fool you, it gets hard sometimes, and we know all the waves of emotions that could pass.



### weekends

who? weekends what? kidding. those days are so important and so fun... once you get to experience them. kidding, again. no really, we value our days on the job..! we meant to say our days off... you know what, let's leave this out of print for now.



#### once a bolder always a bolder.

### blockage.

sometimes you'll hit a wall, there are many, and everyone will tell you that you can pass through, and you won't believe it... you'll figure that out, nothing to add here.



### frustrations.

what's perfect? exactly! nothing. unless you are looking at the street 2 hours after 6, that looks perfect, even with a jam.



### attempted resignations.

look around, every single person around you tried to quit before, from the chirpies to the frownies. we want to stop sometimes. ehm, but we don't leave. we start over.



### we don't let go easily...

we don't let go. but we move on bolder.



#### we work together.

one unit.

our process is not linear; it's not an a to z kind of thing, it's some kind of a scrabble; it's bizarre and dynamic, and it works for us.

small teams

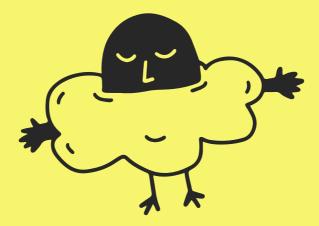
distractions are all around, so we built our own system of focus. we work in teams; the smaller, the better, the bigger the ideas, the faster the clicks.

in other words we don't follow, we lead, and support each other through the whole process.

### don't be traumatized by the change.

find comfort in those who work on your team, but don't make it your singular comfort zone. change is always on the horizon, equip yourself with flexibility.

you don't answer to clients, instead, you find the answers with them. our clients are part of our team; they know the ins and outs of our work process and chain of progress, be comfortable with that.



#### who is doing what.

so now that you know how we do it, let's tell you exactly what we do. not exactly.

## magic makers.

creatives.

here is where worlds are created, where ideas take their first breath. here are the creative directors, art directors, copywriters, designers, production specialists, photographers, technologists. here is where all the colors of the rainbow meet.

so what is it that we do? we dive into brands and innovations; we build an understating of our partners, their visions, and their briefs.

we develop and translate new languages for communications, visually, lyrically, and conceptually.

## relationship builders.

client servicing.

#### here's where worlds collide into some perfect fusion. here's where relationships are formed, and bonds created.

so what is it that we do? we stand at our agency's front lines, ensuring what gets in and out represents bolders and their partners.

we drive stronger connections between our in and out, and we make sure that everyone involved is satisfied.

## compass holders.

strategists.

#### imagine trying to imagine new worlds before they come to life. well, that's what happens here. here are the directions, the founders of roads undiscovered.

so what is it that we do? we set visions and trends, device new models, ensure the activity of every brand's pulse.

we build new ideals, discover the faults and defaults in brands, ensure the health of the brand, and keep it moving up.

## the caregivers.

human resource.

#### here's where your welcoming starts; this is where we first meet, the first step into every borders' path. need care? good news? frustrating news? a complaint? an idea? got a boost for the culture? here's where the magic and the maintenance happens.

so what do we do? we scout for talents to bring our family; we maintain the growth and the health of our internal flow. we anticipate the needs before being asked for, we care and cater for. we make your life easier and more fun.

# the guardians.

here's where all the money goes, flows, keeps, comes and goes again.

so what do we do? we make sure every penny goes where it belongs, no delays. we make sure the money flow is flowing at all times. we are the agency's bank.