

Megan Martel

EDUCATION

Software Engineering Career Course

Boca Code

Boca Raton, FL – 03/2022

B.S. in Business Administration – *Cum laude*

Florida Atlantic University

Boca Raton, FL – 05/2010

SKILLS

JavaScript • NodeJS • TypeScript • HTML/CSS • React • React Native • Python
Bootstrap • Express • SQL • Agile/SCRUM • Firebase • MongoDB

EXPERIENCE

Roomaters – Startup Consultant

Boca Raton, FL *June 2021 – Present*

- Assisted in creating pitch decks and presentations for investor meetings
- Arranged investor meetings

Rosenthal Cosmetic Surgery – Surgical Coordinator

Boynton Beach, FL *June 2018 – July 2021*

- Coordinated surgeries to accommodate for multiple surgeons at various locations
- Maintained all billing and financial balancing for cosmetic patients in EMR system
- Reviewed all pre-operative procedures and handling of requirements
- Managed inventory and ordering of special equipment
- Increased yearly sales by 25% consistently

Fitness by Megan – Personal Trainer

West Palm Beach, FL *January 2017 – June 2018*

- Guided clients through safe workouts modified to their fitness levels and medical conditions
- Administered fitness assessments
- Paired with local business owners to offer fitness programs to employees

Bacchus Law Firm – Paralegal

Fort Lauderdale, FL *June 2015 – January 2017*

- Prepared pleadings, motions, and witness lists for attorneys
- Organized supporting materials and prepared exhibits for trial cases
- Drafted affidavits and other supporting documentation to assist with defense

CERTIFICATIONS

Certified Personal Trainer – ACSM • CPR – American Red Cross

CONTACT

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Boca Raton, FL