

## Jamie Bunch

Boca Raton, FL.

LinkedIn: [www.linkedin.com/in/jamie-bunch-the-one-and-only](https://www.linkedin.com/in/jamie-bunch-the-one-and-only)

GitHub: <https://github.com/JBunch2310>

**Business Intelligence Analyst, Project Manager, Software Engineer**

561-542-6077

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## Skills

- Power BI
- Visio
- JavaScript
- NodeJS
- Express
- MySQL
- HTML/CSS
- Brew
- Bootstrap
- MongoDB
- Git
- RESTful APIs
- Agile/SCRUM
- Dev-Ops
- Firebase / Firestore
- React
- Visual Studio Code
- GitHub
- React Native
- Slack
- QA / QC background
- CaseAware
- TimeMatters
- NoSQL Databases

## Projects

- Development of dashboard reports with drilldown capabilities for users that pulled data real-time.
- Mapped SQL schema for Time Matters CRM software to transfer data to CaseAware software and better improve CRM.
- Designed proprietary system to track billing for litigation cases and found 6.4 million in completed unbilled casework.
- Helped design the Honest Labs website.

## Education

### Boca Code

Software Engineering Career Course

January 2022 – April 2022

Boca Raton, FL

### Florida Atlantic University

Statistics and Computing

Boca Raton, FL

## Experience

### Care Giver to Elderly Relatives

My Family & Weinstein Family

May 2020 – January 2022

Boca Raton, FL

### Office Manager

DC Construction Associates, Inc.

August 2019 – May 2020

Boca Raton, FL

### Licensing & Contracting

Seeman Holtz Family of Companies

August 2018 – April 2019

Boca Raton, FL

### Operations & Compliance Analyst

Padgett Law Group

February 2018 – May 2018

Ft. Lauderdale, FL

### Quality Control & Audit Compliance Manager

Robertson, Anschutz & Schneid, P.L.

October 2014 - August 2017

Boca Raton, FL

### Senior Reporting Systems Analyst & CaseAware Administrator

Law Offices of Elizabeth R. Wellborn, P.A.

August 2011 – October 2014

Deerfield Beach, FL

### Litigation Reporting Administrator

LOGS Network - Shapiro, Fishman & Gache, LLP

June 2009 - July 2011

Boca Raton, FL

## Certifications

### Excel Specific Certifications:

Excel 2016: Essential Training

Creating Dashboards in Excel 2016

Creating Excel Power Pivot and Power View Dashboards

Excel 2016: Power Query (Get & Transform)

Excel 2016: Avoiding Common Mistakes

Excel 2016: Managing Multiple Worksheets & Workbooks

Excel 2010: Advanced Formatting Techniques

Setting Up a Database in Excel

Power BI

### Managing Teams

Certification Date Jun 2016

### Microsoft Business Intelligence Stack Fundamentals

Certification Date Jun 2016

### Project Management

Certification Date Apr 2015

### CaseAware Administrator

Affinity Consulting Group

### LexisNexis University: Time Matters Administrator

Automating Time Matters (Law Practice Management)

### Crisis Communication Fundamentals

Certification Date Aug 2015

### Foundations of Programming: Fundamentals

Certification Date Jul 2016