

# USING THE BARNET POS – Inventory Adjustment

Under POS Manager:

## 1. Inventory-Closing Count ->Closing Form

The screenshot shows the 'Closing form' window with several red circles highlighting the 'Fields' button, the 'Categories', 'Vendors', 'Products', and 'Locations' filter sections. The table below lists various beer items with their respective quantities and costs.

CSPC	Description	Measure	Supplier	Store Room	+Display Area	+Shelf Quantity	=Total Quantity	Base Cost	Category	OnHand
779427	GP BREWING BLOWOUT STOUT	6 CANS	GPB					10.50 401		0
779439	GP BREWING DT HONEY BROWN	6 CANS	GPB					11.03 401		2
799361	GP BREWING DUE NORTH LAGER	8 CANS	CL					9.28 401		0
799362	GP BREWING DUE NORTH LAGER	8 CANS	GPB					9.28 401		45
784085	GP BREWING DUE NORTH LAGER	15 CAN	GPB					17.25 401		48
779430	GP BREWING HARVEST HEFEWEIZEN	6 CANS	GPB					10.50 401		0
779725	GP BREWING MERCURY	6 CANS	GPB					7.26 401		0
779726	GP BREWING MERCURY	8 CANS	GPB					7.27 401		0
781680	GP BREWING MERCURY	6 CANS	GPB					6.68 401		0
783841	GP BREWING MERCURY	8 CANS	GPB					8.20 401		-4
784086	GP BREWING MERCURY	15 CAN	GPB					15.00 401		94
799345	GP BREWING MERCURY	24 CAN	GPB					26.46 401		26
810437	GP BREWING MERCURY STRONG	8 CANS	GPB					10.50 401		0
781562	GP BREWING MIX PACK	6 CANS	GPB					10.10 401		0
782012	GP BREWING MIX PACK	6 CANS	GPB					9.87 401		0
779424	GP BREWING TK IPA	6 CANS	GPB					10.50 401		6
779351	GP BREWING TRUE NORTH LAGER	6 CANS	GPB					7.26 401		0
783840	GP BREWING TRUE NORTH LAGER	8 CANS	GPB					9.32 401		0
786265	GP BREWING TRUE NORTH LAGER	15 CAN	GPB					18.14 401		-10

- You can use <Fields> to select fields and move
- Check the box <Don't show delisted Items with Zero On Hand >

This screenshot highlights the 'Fields' button and the checkbox 'Don't show out of stock items with Zero on Hand'. The table below shows a filtered view of the inventory items.

CSPC	Description	Measure	OnHand	Store Room	+Display Area	+Shelf Quantity	=Total Quantity
779427	GP BREWING BLOWOUT STOUT	6 CANS	0				
779439	GP BREWING DT HONEY BROWN	6 CANS	2				
799361	GP BREWING DUE NORTH LAGER	8 CANS	0				
799362	GP BREWING DUE NORTH LAGER	8 CANS	45				

This screenshot highlights the 'Fields' button and the 'OnHand' column header in the table. The table below shows the same filtered view of inventory items.

CSPC	Description	Measure	OnHand	Store Room	+Display Area	+Shelf Quantity	=Total Quantity
779427	GP BREWING BLOWOUT STOUT	6 CANS	0				
779439	GP BREWING DT HONEY BROWN	6 CANS	2				
799361	GP BREWING DUE NORTH LAGER	8 CANS	0				
799362	GP BREWING DUE NORTH LAGER	8 CANS	45				

## 2. Inventory -> Closing count -> Adjustments

