



Tip-Sheet – Emailing Orders to BCLDB

From barnetPOS Manager, go to the REORDERER guide.

>Select BCLDB (you may have named your vendor differently)

> Complete the order as usual.

When satisfied with the order

>Click on CREATE ORDER.

CSPC	Description	Units	12-11 - 12-18	12-18 - 12-25	12-25 - 1-1	3 weeks average sales	ReOrder 1	ReOrder 2	OnHand	Mult. for order	Spec	Ordered - Not Received		Min. Stock	Diff 01 Jun	Price List Base Cost 01 Jun	Staff Picks	Category
												Last Ordering Date	Ordering Qty					
42	CANADIAN CLUB	750ML					12		24	12		2014-06-19	12	4		23.75		SPIRIT RYE
67	SMIRNOFF RED LABE	750ML					12		39	12		0000-00-00		24	-1.00	23.75		SPIRIT VOD
91	BABY DUCK SPARKLI	750ML							46	12		2014-06-19	12	2		6.97		w SPARK
117	BACARDI	750ML							43	12		0000-00-00		12		23.75		SPIRIT RUM
125	CANADIAN CLUB	1.14L							25	8		0000-00-00		2	1.00	37.09		SPIRIT RYE
141	BACARDI	1.14L							21	8		0000-00-00		6		36.09		SPIRIT RUM
190	SMIRNOFF RED LABE	1.14L							20	8		0000-00-00		12	1.00	37.09		SPIRIT VOD
240	SMIRNOFF RED LABE	375ML							139	24		0000-00-00		24		12.79		SPIRIT VOD
281	SPECIAL OLD	750ML							7	12		0000-00-00				23.75		SPIRIT RYE
463	CANADIAN CLUB	375ML							27	24		0000-00-00		4		12.95		SPIRIT RYE
539	BLACK VELVET	750ML							6	12	X	0000-00-00		1	1.00	24.75		SPIRIT RYE
570	BEEFEATER LONDON	750ML							18	12		0000-00-00		2		24.99		SPIRIT GIN
596	BACARDI	375ML							105	24		0000-00-00		4		11.87		SPIRIT RUM
687	SPECIAL OLD	375ML							45	24		0000-00-00		4		11.87		SPIRIT RYE
786	CORBY ROYAL RESE	750ML							17	12		0000-00-00		2		23.75		SPIRIT RYE
893	WISERS DELI&KE	750ML							40	12		0000-00-00		6	-1.50	24.49		SPIRIT RYE
935	CAPTAIN MORGAN	750ML							10	12		0000-00-00		2		23.75		SPIRIT RUM
984	ALBERTA PREMIUM	750ML							12	12		0000-00-00		2		23.75		SPIRIT RYE
1073	ALBERTA PURE	750ML							15	12		0000-00-00		2		23.75		SPIRIT VOD
1099	JOHNNIE WALKER RI	750ML							15	6		0000-00-00				29.99		SPIRIT RYE
1206	BACARDI GOLD	750ML							15	12		0000-00-00		2		23.75		SPIRIT RUM
1222	WISERS SPECIAL BLI	750ML							28	12		0000-00-00		4		23.75		SPIRIT RYE
1305	ALBERTA PREMIUM	1.14L							11	8		0000-00-00		3		36.09		SPIRIT RYE
1412	WISERS SPECIAL BLI	1.14L							9	8		0000-00-00		2		36.09		SPIRIT RYE
1487	CROWN ROYAL	750ML							68	12		0000-00-00		12	0.50	27.49		SPIRIT RYE
1503	ALBERTA PURE	375ML							79	24		0000-00-00		4		11.87		SPIRIT VOD

>Click YES for, "Would you like to create order".

>Click OK to proceed to the order.

The Order will open and is now ready to send.

>Click EMAIL TO LDB

Order items

Apply Min. Order Apply from stock counter Post to Receives Current Base Cost Export for Online ordering Update prices by current Price List Email to LDB

Primary Business Address: Barnet Demo Store, 104th Avenue, Surrey, BC.
 Vendor: BCLDB, Kelowna, BC., Identification #
 Purchase Order #: 1182029, Date: 2014-07-01 11:01:00 AM

Phone: 999-9999 Fax: 250-861-7568
 Fax e-mail: barnetbc@telus.net Phone Fax e-mail: [blank]

License : 123456

Ship When: 2014-07-01 11:01:00

Quantity	UPC	CSPC	Description	Units	Price	Total	Deposit
24	626010317701	42	CANADIAN CLUB	750ML	23.75	570.00	2.4
24	574100006764	80176	FAKE STRONG	500ML	2.35	56.40	2.4
4	82054104453	129783	WARSTEINER	6PB	13.29	53.16	2.4
12	92212113111	152702	KING FISHER	650ML	4.50	54.00	1.2
24	84404500014	255380	PILSNER URQUELL	500ML	2.59	62.16	2.4
24	40678924	288365	HOLSTEN PREMIUM	500ML	2.24	53.76	2.4
6	83820123609	296244	GUINNESS PUB DRAUGHT	4AL	11.99	71.94	2.4
24	40678733	334276	HOLSTEN FESTBOCK	500ML	2.50	60.00	2.4
4	84404110060	388900	PILSNER URQUELL	6PB	13.29	53.16	2.4
4	779305100103	393991	STANLEY PARK ALE	6PB	11.00	44.00	2.4
4	83741330018	407205	GROLSCH LAGER	6PB	12.60	50.40	2.4
24	40678726	432856	HOLSTEN MAIBOCK	500ML	2.50	60.00	2.4
4	5740700997853	479857	CARLSBERG	6PB	11.49	45.96	2.4
6	623254000031	496711	KILKENNY CREAM ALE	4AL	11.99	71.94	2.4
4	8008440522016	525188	PERONI NASTRO AZZURRO	6PB	13.99	55.96	2.4
24	83741150012	535294	GROLSCH LAGER	SC	2.40	57.60	2.4
24	6903102103157	577551	YANJING	500ML	2.14	51.36	2.4
24	8714800004114	592329	BAVARIA 86	500ML	2.50	60.00	2.4
4	8714800017282	676437	BAVARIA	6AL	11.99	47.96	2.4
24	8714800014182	688234	BAVARIA 86 RED	500ML	2.50	60.00	2.4
12	5000213015834	809517	SMITHWICKS DRAUGHT	500ML	2.35	28.20	1.2
4	5740700997839	857920	CARLSBERG	12PB	24.99	99.96	4.8

Subtotal : 1,767.92
 + Deposit : 52.80
 - Discount : 411.97
 Total : 1,408.75
 Taxes : 64.60
 Total units : 308

The email communication box will open and the order you just created will be attached by default.

>Fill in your details

>Click SEND

Send email

From: stacy@barnetbc.com
 To: bcls100@bcliquorstores.com
 Subject: LRS Demo Store Order

Attachments: LDB_Ordering_1182030.xls Attach file... Remove

Send Cancel

barnetPOS, 2411 160th Street, Suite 250, Surrey, BC Canada V3S 0C8 | C: 604.716.0925 | O: 778.371.352

www.barnetbc.com, stacy@barnetbc.com