Structuring Your Online Course Outline Template

Use this template for outlining the structure your online course:

Title Module 1: Introduction

Welcome video/audio

Course overview

Learning objectives

Introduction to the instructor

Module 2: Topic 1

-Lesson 1: Introduction to the topic

-Lesson 2: Subtopic 1

-Lesson 3: Subtopic 2

-Lesson 4: Subtopic 3

-Assessment/Quiz 1

-Handouts: worksheets, checklists, etc.

Module 3: Topic 2

-Lesson 1: Introduction to the topic

-Lesson 2: Subtopic 1

-Lesson 3: Subtopic 2

-Lesson 4: Subtopic 3

-Assessment/Quiz 2

-Handouts: worksheets, checklists, etc.

Module 4: Topic 3 -Lesson 1: Introduction to the topic -Lesson 2: Subtopic 1 -Lesson 3: Subtopic 2 -Lesson 4: Subtopic 3 -Assessment/Quiz 3 -Handouts: worksheets, checklists, etc. Module 5: Conclusion Recap of key takeaways

Next steps

Final assessment/quiz

Conclusion video/audio

Course completion certificate

Opportunities for further learning

Make sure each lesson includes a mix of different content types, such as videos, audio, text, images, and interactive elements such as quizzes, assessments, or discussion boards. You can adjust the template to fit the number of modules and lessons you need for your course.