

APPLICATION FOR PROVISIONAL MEMBERSHIP



Suite A1, Kencita Court, 76 Picton Street, Newtown, Port of Spain. Tel: 432-0366 or 469-2732
E-mail: area.tt.assoc@gmail.com

Name: _____ / _____ / _____
(Block Letters) Last First Middle Initial

Date of Birth: ____/____/____ (DD/MM/YYYY)

Name of Company/Business: _____

Address: _____

Date of Incorporation: _____ **File Registration #** _____

I.D. / D.P. / PP# _____ **Phone No:** _____

E-mail Address: _____ **Website:** _____

Region of Operation: ☐ East ☐ West ☐ North ☐ Central ☐ South ☐ Tobago

Academic Qualifications: (To attach copies of Certificates / Diplomas)

Have you completed the Principles of Real Estate Sales Course at UWI: ☐ Yes ☐ No

If yes, Grade: _____ (attach copy of Certificate)

Are you registered with the Financial Intelligence Unit of T&T as a Real Estate Agent?

☐ Yes ☐ No (if Yes) **FIU Number:** _____

(please attach copy of Registration Certificate)

Applicant's Declaration:

I hereby apply for membership in the Association of Real Estate Agents as a Provisional Member, and if elected, I hereby pledge to observe all the requirements of Act 10 of 2012, the By Laws of the Association and the Code of Ethics, and to be guided by the oversight of the Association and not engage in any actions that would bring either myself or the Association into disrepute.

Name of Applicant: _____ **Signature:** _____
(Print name & Affix Signature)

Proposer: _____ **Signature:** _____
(Print name & Affix Signature)

Secondar: _____ **Signature:** _____
(Print name & Affix Signature)

Date: ____/____/____ (dd/mm/yyyy)

Please read carefully the qualifications for Membership below before applying. Your Proposer and Secondar must be Broker Members of AREA in good financial standing. The list of Broker Members can be seen on AREA's website: areatt.com

FOR OFFICIAL USE ONLY: Accepted: ☐ Rejected: ☐ Pending: ☐

Remarks: _____

Date: ____/____/____ (dd/mm/yyyy) **Approved By:** _____

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APPLICATION

- a. Application for membership shall be made in writing to the Membership Rules & Admissions Committee. Applications shall be made upon such forms as may be approved by the Board.
- b. An applicant for Provisional Member must be proposed and seconded by either a Resident Broker Member or a Corporate Member in good financial standing with the Association.

CRITERIA FOR PROVISIONAL MEMBERSHIP

- a. He must be a resident of Trinidad and Tobago.
- b. He has attained the age of twenty-one (21) years.
- c. He has completed the Principles of Real Estate Sales course, or another equivalent course approved by the Association of Real Estate Agents and is seeking to gain the requisite three (3) years industry experience prior to becoming a Resident Broker member of AREA.
- d. He must be registered with the Financial Intelligence Unit of Trinidad and Tobago (FIUTT) as mandated by the Laws of Trinidad and Tobago.
- e. He must attend Continuing Professional Development (CPD) sessions conducted by the Association of Real Estate Agents during his three (3) year internship to ensure that he attains a minimum of **12 CPD credits** each year.
- f. A Provisional member will be subject to a bi-annual review by the Education and Training Committee which shall assess the progress of the Provisional member, their knowledge of the industry and adherence to the Rules and Regulations and Code of Ethics & Standards of Practice.
- g. A Provisional member who wishes to become a Resident Broker Member after the three (3) year Provisional membership, must reapply to the Association for Resident Broker Membership.

ENTRANCE FEE: \$281.25 V.I.

ANNUAL REGISTRATION FEE: \$1,687.50 V.I.

NOTE: The By Laws of the Association, Clause 10 state in part, “....all membership dues shall be payable from the First day of January in each year and must be paid no later than the date fixed for the Annual General Meeting of the Association in any year.”

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*BANK DEPOSIT INFORMATION

Cheque Payments for Fast Deposit

1. Cheques should be made payable to Association of Real Estate Agents.
2. FCB Fast Deposit Envelopes should be completed including the name of the person making the payment.
3. Once deposited and stamped by the machine, scan and e-mail the deposit record to the AREA Secretariat at area.tt.assoc@gmail.com

This is essential for verification purposes.

Online Bank Transfer

Bank: First Citizens FCB

Branch: Maraval Road, Newtown, Port-of-Spain

Account Name: Association of Real Estate Agents

Account Type: Chequing

Account Number: 35005226470

Payment via a bank other than FCB: 035005226470

A screen shot or copy of the online transaction confirmation slip must be e-mailed to the AREA Secretariat at area.tt.assoc@gmail.com

This is essential for verification purposes.

Checklist of Attachments to Application

- ☐ Proof of payment of Application Fee of \$281.25
- ☐ Copies of Academic certificates, especially Principles of Real Estate Sales
- ☐ Copy of FIUTT Certificate of Registration
- ☐ Copy of valid National ID / D.P. / P.P.
- ☐ Copy of utility bill not more than three months old
- ☐ Photo for AREA ID – Submitted on plain white background, headshot showing from torso, not less than 600 x 600 pixels (jpeg, pdf or png).

