



April 22, 2021, 3:00 pm to 4:00 pm (Online on MS Teams)

Departmental Meeting MOM

1. BE Projects related discussion
 - a. Diligent and deserving students must get awarded appropriate marks
 - b. Few groups aren't serious about their project; alert them to work
 - c. Project guides ensure scope of the project; modify/revise the scope if required
 - d. All groups must at least complete design, analysis and Manufacturing drawing with all details (different views, components, assembly, BOM, GD&T, Tolerances, Weld specs, etc)
 - e. Prototype/Manufacturing and testing can be decided by guide and the students
 - f. Two groups of Prof DAZ allotted to Prof YV Patel and Prof RS Godse
 - g. Stage-I TW/OR examination scheduled on April 29 and 30
 - h. Performance of last two reviews shared by Prof RB Patil. Take cognizance of these marks so good students get rewarded accordingly
 - i. Guides should share required expectations, details with students
2. Points from the DIR~HODs meeting of April 20, 2021 were shared
 - a. Shared Mech presentation made at the meeting
 - b. 360 degree feedback discussed
 - c. Best Teacher award will not be there
 - d. Honor/Minor degree discussed
 - e. INSEM and TW marks entries
 - f. Syllabus coverage: Very Good
 - g. MCQs on Moodle: Very good
 - h. End-sem feedback to reflect new normal related Learning~Teaching
 - i. Subject load distribution: Sem II sessions of FE and ME
 - j. PR/OR/TW of SE/TE/BE of Sem I planned:
 - i. BE: April 26 to 30
 - ii. TE: May 03 to 07
 - iii. SE: May 10 to 14
 - iv. **ME: Plan (Prof VR Kulkarni and Prof RS Godse)**
3. Prof VR Kulkarni will prepare ME Elective-I End-sem examination schedule and communicate to respective subject teachers
4. Dr Sansgiri and Dr Awsarmol will finalize **details regarding TE-Seminars** and share Notices, Instructions and other pertinent details with faculty/students
5. Times are tough; please do take care of yourself and dear ones, and be safe

Dr Sanjiv M Sansgiri
Professor and Head