

Date: 13th Sept, 2023

DEPARTMENT OF INFORMATION TECHNOLOGY

ARMY INSTITUTE OF TECHNOLOGY, PUNE

Minutes of Meeting: Departmental Meeting

Academic year 2023-24

Departmental Meeting was held on Tuesday, 13th September 2023 at 4:00pm. Following members have attended meeting:-

Sr. No	Name of Member	Status
1	Dr. (Mrs) Sangeeta Jadhav	HOD, IT
2	Prof. D G Auradkar	Associate Professor
3	Dr. Rahul Desai	Associate Professor
4	Dr. Ashwini Sapkal	Associate Professor
5	Prof. Vaishali Ingale	Assistant Professor
6	Dr. G M Walunekar	Assistant Professor
7	Prof. Yuvraj Gholap	Assistant Professor
8	Prof. Sandeep Samleti	Assistant Professor
9	Prof. Rupali Bagate	Assistant Professor
10	Dr. Aparna Joshi	Assistant Professor
11	Dr. Dipika Birari	Assistant Professor
12	Prof. Priyanka Sangle	Assistant Professor
13	Prof. Anjali Hudedamani	Assistant Professor

The meeting started at 4:00 pm with welcome note by Dr. (Mrs.) Sangeeta Jadhav, HOD IT.

Point discuss in meeting are as follows:

- Dr. (Mrs.) Sangeeta Jadhav, HOD IT suggested faculty members to propose Workshop/Guest Lecture for Respective Subjects.
- Dr. (Mrs.) Sangeeta Jadhav, HOD IT, discussed about Readiness for internal audits for CO-PO and NBA related files, also instructed to update Course Files and Personal file.
- Prof. Vaishali Ingale, presented and explained the updated CO-PO mapping and attainment format for AY:2022-23 SEM-II.
- Dr. (Mrs.) Sangeeta Jadhav, HOD IT suggested to all faculty to put up new requirements of equipment if required.
- Dr. (Mrs.) Sangeeta Jadhav, HOD IT instructed to all faculty to update profile on ERP.

The meeting was over at 05:00 pm with concluding remarks from Dr. (Mrs.) Sangeeta Jadhav, HOD IT.


15/09/23
Dr. Mrs. Sangeeta Jadhav
HOD IT
Department of Information Technology
Army Institute of Technology
Dighi Hills, Pune

