

**Army Institute of Technology**  
**Dighi Hills, Pune 411 015**

**DEPARTMENT OF INFORMATION TECHNOLOGY**

**22 Dec 2021**

Following members have attended meeting:-

- 1 Dr. (Mrs) Sangeeta Jadhav HOD, IT
- 2 Prof. D G Auradkar
- 3 Dr. Rahul Desai
- 4 Dr. Ashwini Sapkal
- 5 Prof. Vaishali Ingale
- 6 Prof. Geeta Patil
- 7 Prof. G M Walunjkar
- 8 Prof. Yuvraj Gholap
- 9 Prof. Rupali Bagate
- 10 Prof. Aparna Joshi

S. No	Description	Action/Info
	HOD welcomed all faculty and staff who attended the meeting.	
1.	Discussion carried out about the various documents/files to be prepared for NAAC visit. Also NBA progress was also discussed.	HOD / Prof. Geeta Patil/ Dr. Rahul Desai
2.	NBA Criteria 4, 5 and 6 were discussed in detail	NBA Criteria Incharges
3.	CO-PO , CO-PSO mapping and attainment along with curricular gap was also discussed.	Dr. Ashwini Sapkal
4.	Dr. (Mrs.) Sangeeta Jadhav, HOD IT took the review of Conference Preparation (NCCCIL '21)	HOD & Conference Coordinators
5.	HOD also explained about DELNET membership and instructs class teachers to make aware this membership to the students.	Class Teachers
6.	Progress on syllabus completion and upcoming PR/Oral examination was also discussed.	Prof. Vaishali Ingale / Class

		Teachers
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