

**MINUTES OF COLLEGE DEVELOPMENT COMMITTEE MEETING**  
**Wednesday, 28 Jul 2021 (11:00 am - Online)**

1. Online College Development Committee (CDC) Meeting was held on Wednesday, 28 Jul 2021 at 11.00 am through Video Conferencing (VC) under the Chairmanship of Maj Gen Vivek Dogra, Chairman AIT. Following Members were attended meeting :-

Ser No	Name of Member		Status	Attendance
(a)	Maj Gen Vivek Dogra	-	Chairman, AIT	Yes (Online)
(b)	Brig Abhay A Bhat (Retd)	-	Director, AIT, Pune, Secretary of the Management	Yes (Offline)
(c)	Dr. Sangeeta Jadhav	-	Head of Department (IT), Nominated by Management	Yes (Offline)
(d)	Asst. Prof. Anup Kadam	-	Representative of Teaching staff AIT	Yes (Online)
(e)	Asst. Prof. Girish Kapse	-	Representative of Teaching staff AIT	Yes (Online)
(f)	Mr BD Sonawane	-	Representative of Non- Teaching staff AIT	Yes (Online)
(g)	Prof (Dr) Seema Tiwari	-	Co-ordinator IQAC	Yes (Offline)
(h)	Mrs. Jyotsna H Garge	-	Member Nominated by Management	Yes (Online)
(i)	Dr. Nitant Mate	-	Member Nominated by Management	Yes (Online)
(j)	Mr. Alok Mukharjee	-	Member Nominated by Management	No
(k)	Mr. Vijender Yadav	-	Member Nominated by Management and Aluminous	Yes (Online)
(l)	Prof (Dr) BP Patil	-	Secretary CDC, Principal, AIT	Yes (Offline)
(m)	Mr. Divanshu Tiwari	-	President, Student's Council	Yes (Online)
(n)	Mr. Suraj Adhikari	-	Secretary Student's Council	Yes (Online)
(o)	Col SPR Bhosale, SM	-	Dir AWES HQ SC, Invited Member	Yes (Offline)
(p)	Col KE Vijayan (Retd)	-	Jt Director, Invited Member	Yes (Offline)
(q)	Col Manoj Kumar Prasad (Retd)	-	Jt Director designate, Invited Member	Yes (Online)
(r)	Prof (Dr) Sunil Dhore	-	HOD Computer, Invited Member	Yes (Online)
(s)	Prof (Dr) Swati Kulkarni	-	HOD ASGE, Invited Member	Yes (Online)
(t)	Dr. GR Patil	-	HOD E&TC, Invited Member	Yes (Online)
(u)	Dr. SM Sansgiri	-	HOD Mech, Invited Member	Yes (Online)
(v)	Prof Manoj Khaladkar	-	TPO, Invited Member	Yes (Online)
(w)	Ms. Rimjhim Singh	-	Ladies Representative Student's Council, Invited Member	Yes (Online)



## Welcome Address

2. The meeting started with welcome address by Principal, AIT. He mentioned that last CDC was held on 09 Dec 2020. Due to the pandemic and sudden lockdown in Apr 2021 the CDC planned then had to be postponed and arranged on 28 Jul 2021. Principal, AIT also introduced new member, Mrs. Jyotsna H Garge, who appointed due to resignation of Squadron Ldr B R Gulati (Retd). Director, AIT welcomed Mrs. Jyotsna H Garge and given short introduction about her. Mrs. Jyotsna H Garge brief about herself and thanked to Management for giving opportunity to work with AIT. Review of Previous Agenda Pts and Passing of the Minutes.

3. **New Format for Teaching ACR.** The Principal mentioned that new format for teaching ACR was finalized and approval for the same was taken from Chairman. After approval from Chairman it is released and applicable from AY 2020 – 21. He also mentioned that same is also available on College Web Site and all faculty have also submitted their report in new format for AY 2020-21.

4. **AQAR Report.** Annual Quality Assurance Report (AQAR) which is mandatory for accreditation process of NAAC, same was presented in last meeting by NAAC, Coordinator, Dr. Seema Tiwari. After approval of Chairman the report was uploaded on College website.

5. **IPR Policy.** The aim of Intellectual Property Rights (IPR) policy is to lay down the rules, regulations and guidelines regarding formation of IPR cell in AIT for processing of IPR applications of students, faculty and employees. Policy for the same is approved by Chairman released on 15 Feb 2021 and uploaded on College website.

6. **Scholarship Proposal.** Scholarship proposal presented in meeting was not being processed and existing Merit cum Means scholarship scheme is revised.

7. **Draft Budget.** Draft budget for AY 2021 – 22 which was presented in previous CDC meeting was approved by HQ SC and has been circulated to all.

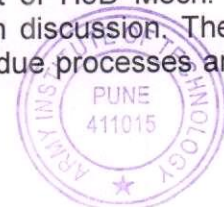
8. Points from the Teaching and Non-Teaching staff where raised during meeting which are as follows with progress on the points :-

(a) **One Smart Classroom per Department.** Proposal for smart classroom is under process and financial approval is pending with HQ SC.

(b) **Post of HOD should be on rotation basis.** Decision about his point will be reviewed after the pandemic situation is normalized.

(c) **CAS Policy as per UGC, AICTE, SPPU Norms.** The Principal informed that based on clarification by HQ AWES, additional increment for CAS promotions has been implemented. On a query raised by Prof Girish Kapse, it was intimated that for those who had been promoted earlier, the details of additional payment is being worked out and will be paid in due course. Prof Kadam and Kapse thanked the management for considering this point.

(d) **Appointments as per Norms & Transparency in Appt Order.** As this point did not having clarity, it was not discussed during the meeting on 09 Dec 21. However, Prof Girish Kapse and Prof Anup Kadam insisted that there was some discussion during the previous meeting, with relation to advertisement of HoD Mech. Both the Director and the Principal reiterated that there was no such discussion. They further assured that all such appointments are done after following due processes and as per



AICTE norms. For that matter in the specific instance of HoD Mech, approval of Patron was obtained prior to publishing the advertisement.

(e) **Medi-claim Policy Renewal Process.** With the experience of earlier medi-claim policy, process for selection of vendor had started more than three months before the renewal date. A committee was appointed on 02 Mar 2021. After thorough selection process, a new vendor was approved by committee and new policy has been implemented w.e.f. 24 Jul 2021.

9. **Points from students.**

(a) A recent mail was shared regarding the opening of hostel accommodations for Fourth-year students. It would be really helpful if the SOP for the same is shared on the college website to make it easier for the students to access information pertaining to the same.

**Progress.** Allotment of room was done, taking into account, accommodation for only 50% of BE students. Due to restrictions post second wave, students have not yet been called to the hostels. Once new orders from administration are received, an SOP / necessary instruction will be shared with the students.

(b) The fee breakdown for hostel accommodation is not available for the students to check to make it increasingly difficult for the students to get the details of the arrangement.

**Progress.** It has been decided that fees will be charged on per day basis. Per day fees will Rs. 250/- (meal, WiFi, Room rent, laundry, furniture, electricity etc inclusive). Budget for hostel has been postponed due to current situation, and will be prepared on opening up of the situation.

(c) In the phased manner of return, what years and branches will be given precedence once the offline classes commence.

**Progress.** Not applicable as of now. Notice will be issued based on directions from Dist Auth. / SPPU.

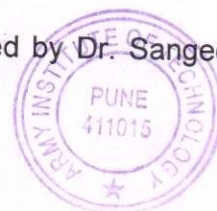
(d) What will be the mode of conducting exams for this semester? How will students with weaker internet be supposed to go about it?

**Progress.** Examination have already been conducted.

(e) Branch Heads and Club secretaries are finding it extremely difficult to interact with the FEs and hence are not able to conduct the activities that they had previously planned. Can a channel be created to rectify that?

**Progress.** Appointment of Staff IC for various club has been finalized and selection of new secretary of each club for AY 2021 – 22 is in process.

10. Confirmation of previous CDC agenda points was proposed by Dr. Sangeeta Jadhav and seconded by Dr. Seema Tiwari.



### Activity Report (Dec 2020 to Jul 2021)

11. **FDP/ Workshop/ Seminar Attended by Faculty.** During this period faculty attended FDP/ Workshop/ Seminar which was organized by various colleges for up-gradation of skills and knowledge of faculty in their respective subject, which is mentioned in Table 1 below. In addition to this AIT also organized 14 FDP/ Workshop/ Seminar. Some of the faculty also called as Resource Person as per their subject skills.

**TABLE 1**

Activity	Comp	E&TC	Mech	IT	ASGE	Total
One Week	20	08	55	10	08	101
Two Week or more	10	01	07	10	03	31
01 / 02 / 03 Days	21	13	20	60	20	134

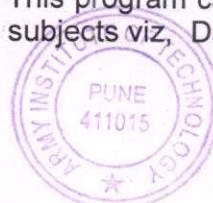
12. **R&D Activity.** R&D is an important factor of Institutional eminence. AIT has been lagging behind in these activities. To improve the footprint of R&D activity, various steps have been taken. These steps includes release of R&D incentive policy, motivations letters from Director for those who have not been contributed effectively, encouraging faculty to undertake PhD, release of Intellectual Property Right (IPR) policy, quality publication etc. As a result of these drives, the number of publications, patents etc have started showing improvement. Details are at Table 2 below.

**TABLE 2**

Details	2018 – 19	2019 – 20	2020 – 21
Journal	24	53	60
Conference	26	28	24
Book / Book Article	08	10	17
Patent Published / Filed (N)	01	08	05
Patent (Innovation) Published (I)	00	00	02
Patent Granted (N)	00	00	01
Patent Granted (I)	00	00	01
Copyright	02	04	02
Funded Project	05	02	00

13. **Facilities added to Department.** ASGE and E&TC Dept have upgraded their regular class rooms to Smart Class rooms, which are useful for online training during this pandemic situation. ASGE Dept also has added WiFi facility to their two lecture halls. IT Dept has developed new Machine Learning Lab which is equipped with High Performance Server (HPC). This will assist in projects carried out by BE student for subject of AI / ML. In addition to this, HOD IT added that Machine Learning Lab will be developed with the fund received from AICTE under MODROB. E&TC Department purchased license copy of MATLAB Campus Wide software which is useful for all other departments. Under EV Lab, Electric Vehicle retrofitting, design and Development projects have been initiated. Total 5 retrofitted scooters have been delivered and work in going on for retrofitting a four wheeler (Daewoo Matiz).

14. **Academic Activity.** Principal mentioned that from AY 2021 – 22 additional Honors / Minor degree program has been introduced in voluntary basis. This program can be attended by students of all departments. This year specialization in three subjects viz, Data Science, AI



Machine Learning, and IoT have been introduced. Principal informed that as per guidelines of SPPU In-sem examination are conducted by college. College used MOODLE platform to conduct these exams successfully. The Principal congratulated all the faculty / staff members who are involved in successful conduction of examination. From AY 2020 – 21 as per guidelines of SPPU Project based learning for FE is implemented. Principal also informed that End Sem examination for AY 2020 – 21 (Sem II) is scheduled as per SPPU Examination Time Table between 12 Jul 2021 to 12 Aug 2021 for FE to BE and ME. Principal also mentioned that Teaching of Sem I for AY 2021 – 22 for TE / BE was already started from 15 Jun 2021, for SE it will be from 20 Aug 2021 and for FE from 01 Oct 2021.

15. **Student Achievements.** Principal informed that in this pandemic situation also our students performed very well in technical events conducted by various institutes / organizations. Few of them are listed in Table 3.

**TABLE 3**

Competition	Organizer	Name of Students	Class	Date	Position
Hackpions – EY GDS Hackathon	EY Global	Shivam Kumar Pathak Shubham Singh Arpit Kumar Mishra Shailesh Kumar Sahu	BE Comp	13/01/2021	First Position
HackEd Hackathon [National Hackathon]	Christ College of Engineering, Kerala	Aman Singh Shantanu Kumari Palak	SE Comp	6/02/2021- 7/02/2021	First Position
HackTU 2.0	Thapar Institute of Technology, Patiala, Punjab	Aman Singh Shantanu	SE Comp	27/2/2021- 28/2/2021	First Position
UniHack 2021 [International Hackathon]	Czech Technical University, Prague	Aman Singh Shantanu	SE Comp	6/02/2021- 7/02/2021	Honorable Mention
Innerve Hackathon	Army Institute of Technology	Sourabh Mandal, Arnab Goswami, Soudip Das	TE Comp	7/03/2021	Runner up
Intel OpenVino Vision Hackathon 2020	Intel OpenVino Vision	Sourabh Mandal	TE Comp	20/01/2021	Runner up
Sweden-India Mobility Hackathon	Sweden-India	Raj Kale, Saurabh Dome	TE Comp	27/2/2021	Runner Up
Hackathon by Beach Hack on Devfolio	Beach Hack on Devfolio	Akash Saxena students from other departments	SE E&TC	08/02/2021	Winner
Hackathon	Beach Hack on Devfolio	Akash Saxena	SE E&TC	07/02/2021	First Position
Smart India Hackathon 2020 (Hardware Edition)	Government of Goa	Amit Joshi Ayush Mani Tripathi Priya Pandey	TE E&TC	24/02/2021	Winner (with prize money of Rs. 1 Lakh)



Competition	Organizer	Name of Students	Class	Date	Position
Great Hackathon'18	Hackerearth	Shuvam Kumar	TE E&TC	25/02/2021	First Position
Smart India Heckaton 2020 (Hardware Edition)	Government of Goa	Amit Joshi Ayush Mani Tripathi Priya Pandey students from other departments	TE E&TC	21/12/2020 - 24/12/2020	Winner (with prize of Rs. 1 Lakh)
SWAYAM National Program on Technology Enhanced Learning	NPTEL	Mr. Sanket Prabhudesai	ME - II	Sept - Nov 2020	Topper, Gold Medal (Score 99%)

16. **Summer Internship for BE 2021 – 22 Batch.** Principal informed that in this pandemic situation also our students are selected for Summer Internship in various reputed companies like IndMoney, Microsoft, Credit Suisse, Amazon, Duetsche Bank with good amount of stipend, also Principal added few students are selected on unpaid internship. To this Director added these kind of Internship will help student to get hand-on experience for their future growth and environment of companies, he also added that considering the performance of student during internship company will offers Job opportunity. Analysis of Summer Internship is given in Table 4.

**TABLE 4**

Branch	No of Students Selected	Maximum Stipend (in Rs pm)	Minimum Stipend (in Rs pm)
Computer	77	1,00,000/-	10,000/-
IT	50	80,000/-	10,000/-
E&TC	17	80,000/-	10,000/-
Mechanical	3	35,000/-	5,250/-
<b>Total</b>	<b>147</b>		

17. **Placement.** Principal briefed about the Placement activity during this pandemic situation. The Principal mentioned that these have been a substantial jump in average salary to Rs. 9.45 lakh from 7.30 lakh. This is great achievement Principal also mentioned that 06 student selected in Microsoft. TPO also added that Five students of BE Comp and IT of 2022 batch have got the pre-placement Offer from Credit Suisse - A Multinational Investment Banking organization on CTC of 12.00 LPA. Details of placement are given in Table 5. Branch wise selection of Placement is mentioned in Table 6.

**TABLE 5**

Details	2020-21 (till 27/07/21)	2019-20	2018-19	2017-18	2016-17
No. of Industries Visited	86	69	70	67	77
No. of students selected	260	313	245	262	258
Placement Percentage	90.59	92	90	92	93
Maximum Salary (LPA)	39.00	39.00	39.00	39.00	24.00
Overall Average salary (LPA)	9.45	7.30	7.15	5.90	5.40
Median Salary (LPA)	7.60	6.40	6.10	5.80	5.00

**TABLE 6**

Branch →	Comp	E&TC	IT	Mech
Placement Percentage	99	88	95	70

18. **IE Cell Activities.** Some of the activities started under IE Cell from AIT Alumni. These Startup activities will help the students to get hands on experience as Entrepreneur. Few students from AIT were doing Internship under this Startup. Details of the activity are shown in Table 7.

**TABLE 7**

Name of the Startup	Co-Founders	Domain	Whether registered company	Whether patented the product	Is Product ready to market	Client
myAlmate	Manish Shakya Mohit Kumar Deepak Kumar Rutvik N	AI educator for kids	Yes Type – LLP	No	Yes	Yes APS Bhopal
Cheqit	Naman Agarwal Raj Kumar Amtul M Ahmed Ritesh Lamba Rishu Roy	Anti-Counterfeitin g and product tracking system	No In process	Yes In process	Yes	No
Elktrun	Sahil Uttekar Piyush Sharma	Retrofitted e-scooter	No	No	Yes	Yes 5 sold, 3 in pipeline
Xefficient	Pitambar Panda Vishal Singh Priyanshu Dayal	Wind turbine	Yes Type – Pvt Ltd. Certified as Start up by Govt of India	Yes In Process	Prototype in process	No
Momentum Robotics	Deepak K Yadav Bharat P Dixit Pankaj Yadav	Robotic Solution for Warehouses	No	No	Prototype in process	No
RS Deep Info Lab	Rohan Dutta	Providing AI /ML solutions	Yes Type – Pvt Ltd.	Yes In Process	Develop ment in process	Yes (Including International)

19. **Major Project Completed/ Ongoing.** The Principal gave a presentation about various projects executed / ongoing. These incl the Rain harvesting project, Obstacle course for SSB training, new dining hall for students, open air cafeteria and EV Lab. On the query about approx. expenditure for the RWH system, the Director mentioned that the project has been underway for over four years. Cumulative expenditure could be approx. 25 Lakhs or so. Director mentioned that these projects are carried out using own resources, manpower under

guidance of the joint director, and not being carried out through contract. These have resulted in huge savings for the institute. RWH will also ensure AIT becoming water tanker free especially during summer months, when the regular water supply is disrupted for many days. Obstacle Course for SSB Training is one of the projects which is completed in Jun 2021, which was the requirement / demand of students those who are appearing for SSB Interview. Director added that this project will help to student as well as the children of AIT staff those who are preparing for any physical / medical test and day to do day physical fitness of staff. Electrical Vehicle Lab is under construction, civil work of this lab is completed and orders for necessary equipment are placed. Director said that considering the current pandemic saturation and future restriction regarding the hostel, open air dining hall of capacity 200 is under construction. Plinth and ceiling for same has been completed. Café is being shifted out of the main academic block, also to ensure less crowding and open air location in view of the pandemic. On the query as to why the work on obstacle course has been carried out now, the Director explained that in Jan/ Feb the students had started arriving and there was a hope of college restarting. Hence the work was taken up then and as it had been initiated, it has been completed now.

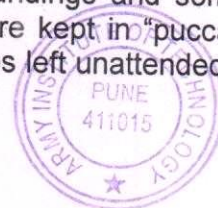
### Discussion on Agenda Pts

20. **Agenda Point 1 : Creation Of Electric Vehicle (EV) Lab.** The Principal explained the requirement and justification about the creation of EV Lab. EVs are coming up rapidly in market due to environmental issues and rising cost of fuels. There are more opportunities in this sector such as Metros, Buses, Cars, 2 and 3 wheelers, retrofitting of vehicles, redesigning of vehicles, motor controllers, autonomous vehicles, renewable energy utilization. EV Lab will be created in the unused parking opposite to workshop. This lab is sponsored by Prof. Asha S Gogate, wife of Late Lt Col Suhas Gogate. She donated Rs. 10 lakhs for creation of this lab. She also requested to give name as "Lt Col Suhas Gogate Lab". Civil works of lab have been completed and orders for necessary eqpt have been placed. EV Club will be formed from AY 2021 – 22 to hand this lab. EV Lab will provide the facilities such as Battery capacity and Super-capacitor testing setup, EV charging station at AIT Gate and in lab, retrofitting of 2/3/4 wheeler assembly setup, tire air filling facility. Some of the project are executed / under development in this lab are :-

- (a) Retrofitting of 2/ 3/ 4 wheelers.
- (b) Replicating EVs purchased.
- (c) Studies of Electrical and Mechanical Parametric Variation.
- (d) Developing Charging Station System.
- (e) Autonomous Vehicle related Electronics Systems.
- (f) EV Data Collection and Analysis.
- (g) Simulation of EV parameters and validating them.

21. **Points for discussion from students.** Most of the students raised some issued with President Student Council and Secretary Student Council which are presented in the meeting for discussion.

- (a) Students are concerned about the well-being of their belongings. There are instances where items left have been kept in shabby surroundings and some have even been lost. On this point Principal informed that items are kept in "pucca" bldgs and accounted for. AIT is not responsible for loss and valuables left unattended. (Refer Rule Book).





(b) Students seek more clarity on the charges that'll be levied on them for the duration of the stay, especially after the recent announcement that the college will be closing again. Jt Director explain that students who stayed for 2-3 months charged at daily rate of Rs. 250/-. Hostel fees of two months for previous year have been refunded / adjusted for students who used hostel in 2021.

(c) Some students face network issues at home, especially with the onset of the rainy season, they seek help with the exams and online classes that have been scheduled. Even propagating the message to the university will be very helpful. Principal advised to ensure proper connectivity at his home or else find out / identify other location where connectivity of network is proper. Our faculty is reaching out to students regularly.

(d) Some students have families that are admitted to hospitals because of the increased severity of the pandemic furthermore leading to them not being able to attend classes and exams/tests. Can the attendance criteria be revised and be made more flexible, especially in these difficult times? Director informed that due care is taken for those who informed to respective HODs. Justified cases are already considered by college authorizes for granting leave / attendance.

(e) Students are applying to various companies off-campus. Many of which require digital copies of mark sheets, can the college provide them scanned copies of the semesters passed during the pandemic? Principal informed that after request Dept / Student Section is sending scanned copy. Those who required same must drop mail to respective HOD / student section (studentsection@aitpune.edu.in). Notice for the same was published on AIT website regarding various certificate required by students.

22. **Points for discussion from Teaching / Non-Teaching Staff.** Teaching and Non-Teaching staff raised points through representative of Teaching / Non-Teaching staff.

(a) Implementation of 7th Pay Commission as per circular by AICTE/ SPPU/ DTE at earliest. Director informed that decision about this been given in last CDC meeting dated 09 Dec 2020. No other Private college in Pune region has implemented.

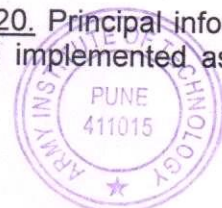
(b) TA / CLA as per Maharashtra Govt. / DTE / AICTE / SPPU Norms. This point already discussed several time and decision of AWES is conveyed to staff.

(c) For EL CL and Vacation SPPU statutes and Norms must be followed. This point is pending with SPPU Tribunal by which case is sub-judice, committee decided not command on this.

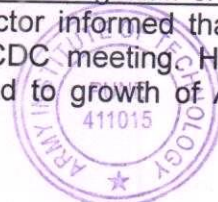
(d) One Additional Increment at the time of CAS as per AICTE norms. Principal informed that based on the clarification from AWES it has been implemented.

(e) New CAS Policy should be as per AICTE Norms with respect to Pay Commission. Director informed that committee has been appointed for the detailed study of the New CAS Policy and as per recommendation of committee new CAS policy is framed and implemented.

(f) Promotion of Faculty under CAS is pending from July 2020. Principal informed that pending cases of CAS are approved by management and implemented as per eligibility of CAS period.



- (g) EL for Academic Year 2019-20 should be credited at earliest. Principal updated that as per eligibility of earn leave for AY 2019 – 20 and AY 2020 – 21 are credited to respective staff account.
- (h) ACR copy and Duplicate (2nd Copy) of Service Book must be given to all Staff. Principal informed that as per rule ACR copy of the employees are not issued and duplicate copy of the Service Book will not be given to employee. Principal also added that Service Book are shown to every employee and on request Xerox copy of the Book is provided to employee. Director suggested that committee can be constituted to study the requirement, implication and methodology for preparation of 2<sup>nd</sup> copy of service book.
- (j) New ACR Format should be implemented from next year (2021-22). New ACR format was presented in last CDC meeting (09 Dec 2020), which is approved by Patron, AIT and instructed to implement with immediate effect. Principal informed that New ACR format is in the larger interest of all teaching staff which is implemented with immediate effect from AY 2020 – 21. Already faculty members have submitted their ACR in new format for AY 2020-21.
- (k) Contributory Provident Fund (CPF) should be implemented for AIT Staff from their date of joining (Reference Maharashtra Standard Code Contributory Provident Fund Rules 1984 & SPPU Statutes No. 175 – 188). Director informed that there is no such provision in self – financing private college such additional PF contribution, Director also added that as referred by member, no such statutes available with SPPU. Director instructed to Teaching Member to provide the said Statutes, if they have a copy.
- (l) Arrears of 6th Pay Commission should be paid to staff. This point is pending with Hon High Court by which case is sub-judice, committee decided not to comment on this.
- (m) All the Academic related notices / letters initiate from Principal Office. Principal informed that most of routine notices related to Academic as signed and distributed by Principal Office. In case of notice is related to policy decision / directions these notices are issued by Director as head of the organization. Principal also added that some of the issues related to administration, as Jt Director handle administration work, notices are issued from Jt Directors office. Director added that as Head of Organization he has all rights to issue any kind of notice / letters. He also informed that all notices/ letter signed by Principal or Jt Director are issued with the approval of Director only.
- (n) Financial Health of the college should be known to CDC Members. Director informed that every year draft budget is presented in CDC and then it is sent for approval of the Chairman. Every year budget / balance sheet is audited auditor for an external, updated and are available on college website. Principal added that every year Institute have to submit this audited budget / balance sheet to various authorities such as AICTE/ SPPU during approval / affiliation process.
- (o) Any Decision affecting majority of Teaching and Non-Teaching staff should be taken after the discussion/concern with CDC Members. Director informed that every important decision taken by Management is discussed in CDC meeting. However, some of the members are not keen to discuss issues related to growth of AIT and performance of the students.



(p) Any other point can be taken for the discussion in CDC Meeting. Principal informed that no additional points to be discussed in meeting as it required preparation before presenting to CDC. The Director also mentioned that many routine and controversial issues can be discussed in the pre-CDC meeting so as to maintain the focus and decorum of the CDC meet.

(q) Members were constantly reminded to maintain decency and decorum of the meeting and avoid irrelevant / unwanted issues. Dr Sangeeta Jadhav also appealed to the members to maintain appropriate decorum and composure during the conduct of the meeting.


23. Dr Sangeeta Jadhav took the opportunity to thank the AIT management for extending all possible help and taking special care of employees and their families during the pandemic. She cited example of Dr Oza, who was in the hospital / ICU for considerable time, and was helped by AIT management and even families staying in the AIT campus, which led to her recovery.

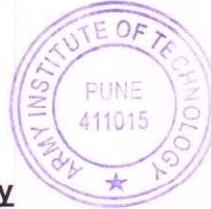
#### Closing Remarks by Chairman

24. Chairman thanked all CDC members and remarked that it was a very good brain storming session. The Chairman was especially appreciative of the faculty about the way in which the academics and other activities were conducted online. He appreciated all inputs received from the members. He reiterated that AIT needs to strengthen its R&D activity and mentioned that such efforts are being monitored closely by him and his team.

#### Vote of Thanks

25. The Director thanked the Chairman and all other members for their valuable contributions.

  
Brig Abhay A Bhat (Retd)  
Director



  
Dr. BP Patil  
Principal

Approved by

  
(Maj Gen Vivek Dogra)  
(Chairman)

File No : AIT/0044/CDC/Adm  
Army Institute of Technology  
Dighi Hills, Pune – 411015

08 Sep 2021

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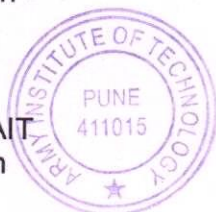
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