

**MINUTES OF COLLEGE DEVELOPMENT COMMITTEE MEETING**  
**SATURDAY, 18 JUL 2018 (10:00 AM)**

1. College Development Committee Meeting was held on Wednesday, 18 Jul 2018 at 10.00 am in the Conference Room of AIT. Following Members were present for the meeting:-

(a)	Maj Gen Jalaj Bhola, CSO, HQ Southern Comd	-	Chairman, AIT
(b)	Brig Abhay A Bhat (Retd)	-	Director, AIT, Pune, Secretary of the Management
(c)	Col KE Vijayan, (Retd)	-	Jt Director, AIT, Pune Head of Department (Administration)
(d)	Asst. Prof PR Sonawane	-	Representative of Teaching staff AIT
(e)	Asst. Prof AK Singh	-	Representative of Teaching staff AIT
(f)	Asst. Prof (Ms) M Chandola	-	Representative of Teaching staff AIT
(g)	Mr. B D Sonawane	-	Representative of Non-Teaching staff AIT
(h)	Squadron Ldr B R Gulati (Retd)	-	Member Nominated by Management
(j)	Prof (Dr) Sujata Marathe	-	Co-ordinator, IQAC
(k)	Prof (Dr) BP Patil	-	Secretary CDC, Principal, AIT
<b><u>Observers</u></b>			
(l)	Prof (Dr) GR Patil	-	HOD E&TC
(m)	Prof (Dr) Sangeeta Jadhav	-	HOD IT
(n)	Prof (Dr) SM Sangiri	-	HOD Mech
(o)	Prof (Dr) Sunil Dhore	-	HOD Computer
(p)	Prof Manoj Khaladkar	-	TPO

2. Principal, Dr. B. P. Patil, welcomed all the members present for the meeting.

3. **Approval of Minutes of the Last CDC meeting.** Principal read out the minutes of the last CDC meeting held on 30 Dec 2017. Actions taken/ progress on the points were discussed. Details are at **Appx A**. Asst. Prof AK Singh proposed the minutes for approval and Asst. Prof. (Ms) M Chandola seconded those and the minutes were unanimously approved/ passed.

**College Update**

4. The Principal updated all members about College activities, events and achievements during the period Jan 2018 to May 2018. Details of the update are at **Appx B**.

5. The Chairman observed that the No of industrial visit's in last semester were only '2', which was very less for an engg college. The Principal intimated that some visits which took place at Departmental level were not included in the statistics presented. The same will be included hereafter. The Director however mentioned that adequate Nos of meaningful industrial visits will be ensured every semester.

5. **Agenda Points From Management for Discussion.** Points discussed and decisions are as given in succeeding paras.

	<u>Points</u>	<u>Action</u>	<u>Info</u>
	<p>(a) <b><u>Agenda Point I : Agenda Points to adhere to Guidelines to CDC.</u></b> It was proposed that members should stick to the guidelines and roles of CDC as elaborated in Maharashtra Public University Act 2016. This will enable CDC to focus on development and progress of AIT. It was requested that no individual issues be discussed in CDC. It was also decided that irrespective of date of CDC, Pre-CDC meeting will be held every quarter in the first week to finalized agenda and discussion points for CDC meeting of that quarter.</p>		
	<p><b><u>Decision :</u></b> Pre CDC Meeting will be held in first week of each quarter and points to be raised in CDC to be finalized. Minutes of Pre-CDC Meeting will also be recorded.</p>	Director/ Principal	HQ Southern Comd.
	<p>(b) <b><u>Agenda Point II : Smart Class Room for each Department.</u></b></p> <p>(i) It is proposed to setup one class room per department (total 5 class rooms) in this FY.</p> <p>(ii) Total cost 22.50 Lakh for three years (13.50 L First year, 4.50 L second year and 4.50 L for Third year)</p> <p>(iii) <b><u>Salient Features.</u></b></p> <p>(aa) Automated and multi-view lecture capture.</p> <p>(ab) Live streaming.</p> <p>(ac) Video conferencing.</p> <p>(ad) Easy access.</p> <p>(ae) Video bookmarks and playlist.</p> <p>(af) Advanced search.</p> <p>(ag) Security.</p> <p>(ah) Advanced analytics.</p> <p>(aj) Forum for discussion.</p> <p>(ak) Automated Content Library.</p> <p>(al) Flipped Classroom.</p>		

	Points	Action	Info
	<p><b>Decision</b> : Chairman appreciated this initiative to bring in Modern Teaching Learning Process. Chairman however advised that actual utility of such facility and requirement be considered before finalizing the project.</p>	HoDs	HQ Southern Comd.
	<p>(c) <b>Agenda Point III : Bench Marking for IQAC – AY 2018-19.</b> Dr S Marathe, gave a presentation on Bench marks decided by Internal Quality Assurance Committee for AY 18-19. These are as follows :-</p> <ul style="list-style-type: none"> <li>(i) <u>Consistently Good Results.</u> <ul style="list-style-type: none"> <li>(aa) More than 95% All clear at Final year.</li> <li>(ab) One University rank/dept/year.</li> </ul> </li> <li>(ii) <u>Placements Benchmark.</u> More 95% with 60% in high end companies.</li> <li>(iii) <u>Motivate Students for Higher Studies.</u> <ul style="list-style-type: none"> <li>(aa) Conduct one workshop/seminar.</li> <li>(ab) More than 5% students enrolling for higher studies.</li> </ul> </li> <li>(iv) <u>Value Added Courses.</u> One per student by Third Year.</li> <li>(v) <u>Promote Extra and Co-curricular Activities.</u> CCCBAS: B grade average by Third year.</li> <li>(vi) <u>Infrastructure Up-gradation.</u> Continuous.</li> <li>(vii) <u>E-Learning Facilities.</u> One MOOC/online course per student by Third year.</li> <li>(viii) <u>ICT.</u> 50% of instructions to fbe with extensive utilization of ICT.</li> <li>(ix) <u>Green Environment Initiatives.</u> One per year.</li> <li>(x) <u>Promotion of Research and Consultancy Culture.</u> <ul style="list-style-type: none"> <li>(aa) Faculty with PhD – 20%.</li> <li>(ab) Research papers in journals – each year to be equal to number of faculty members in department.</li> <li>(ac) Patents – one / Dept./ year.</li> <li>(ad) Consultancy- Rs 1 lakh / Dept./ year.</li> </ul> </li> </ul>		

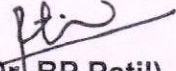
	<p>(xi) <u>Outreach Activities</u>. 01 NSS Camp, 02 visits to orphanage, 02 Blood donation camps, 01 visit to paraplegic ward, 02 Awareness activities.</p> <p>(xii) <u>Industry Institute Interaction</u>. One Industry sponsored lab./ Dept.</p> <p>(xiii) <u>Feedback from Stakeholders</u>.</p> <p>(aa) <u>Student feedback</u>. Less than 5% Faculty to have feedback less than 7.0 out of 10.</p> <p>(ab) <u>Parent feedback</u>. Should be greater than 80%</p> <p>(ac) <u>Administrative feedback</u>. Dissatisfaction level to be less than 20%.</p>		
	<p><b>Decision</b> : Bench marks were approved by Chairman and CDC.</p>	<p>Director/ Principal/ IC IQAC</p>	<p>HQ Southern Comd.</p>
	<p>(d) <b>Agenda Point IV : Budget for AY 2018-19</b>. Budget alongwith income and expenditure statement (FY 2017 – 18) were presented for AY 2018 – 19</p>		
	<p><b>Decision</b> : Budget and expenditure was approved by Chairman and the CDC.</p>	<p>Director / Jt Dir</p>	<p>HQ Southern Comd.</p>
<p><b><u>Additional Agenda Points from Teaching &amp; Non – Teaching Staff</u></b></p>			
	<p>(e) <b><u>Revision of PhD Policy</u></b>.</p> <p>(i) Existing policy in vogue in AIT for benefit of faculty undergoing PhD programme is as follows :-</p> <p>(aa) The Institute will allow the Faculty to take OD for <b>One Day per week</b> during this period.</p> <p>(ab) A bond is to be signed by the faculty that they will remain in the institute for Five Years, post PhD.</p> <p>(ii) It is now recommended that the policy be revoked as it is not practically implementable. It affects the teaching process and time table of students. Also there is no need for a faculty to remain in AIT post PhD.</p>		
	<p>(iii) Prof. AK Singh requested that some additional time should be given to teachers who are pursuing PhD to visit University Library and guide during working hours, when they have no academic load.</p>		
	<p><b>Decision</b> : Chairman agreed to recommendation of revoking the previous policy. Chairman also suggested taking input from other colleges regarding additional leave / free time if any given to such faculty. The Director informed that four hrs</p>	<p>Director / Principal</p>	<p>HQ Southern Comd.</p>

	per month on outpass is already being provided especially for this purpose. Chairman however directed that matter can also be discussed in HoD meeting and suitable policy can be issued.		
	(f) <b><u>Canopy in Open Air Café (OAC).</u></b> Additional Canopy in Open Air Café is required as large crowd gather during tea break time. It is difficult for students and staff particularly in summer and rainy season to stand in OAC. If AIT can build additional Canopy.		
	<b><u>Decision</u></b> : Chairman directed Prof. AK Singh to carry out feasibility study. Costing and design will be put up to Project Officer and Jt Director for further construction / action.	Prof. AK Singh	Director
	(g) <b><u>Cheating Cases in Examination.</u></b> Prof. AK Singh raised this issue and asked about the action taken by AIT against these students / cases. Director AIT informed that necessary action against all students involved directly/ indirectly has already been taken. All procedural aspect, have also been reviewed and were necessarily tighten up.		
	<b><u>Decision</u></b> : Chairman appreciated action taken by AIT Management. Such temptation should be viewed in context of the environment around them and AIT faculty must focus on how it can be reduced to zero level.	Director/ Principal	HOD / Faculty
	(h) <b><u>Gratuity for Adhoc Non – Teaching Staff.</u></b> Few staff members are working for more than five years on adhoc. They are not entitled for Gratuity as they are adhoc and there is no continuity in their service.		
	<b><u>Decision</u></b> : AIT must adhere to directives from AWES.		
<b><u>Points From Chairman</u></b>			
	(j) Chairman stressed on informal counseling of students by counselors with aim of reducing gap between them. Chairman also mentioned that counselors to observe and ensure that student are not under pressure and anxiety related to performance.		

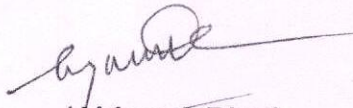
14. The meeting concluded with Vote of Thanks.

C/No : AIT/0044/CDC Mtg/Adm

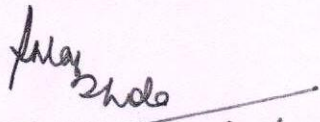
Army Institute of Technology  
Alandi Road, Dighi Hills  
Pune - 411015

  
(Dr. BP Patil)  
Principal

28 Jul 2018

  
(Abhay A Bhat)  
Brig (Retd)  
Director

Approved By

  
(Jalaj Bhola) 20 Jul 18  
Maj Gen  
Chairman

Distribution :-

1. Army Welfare Education Society (AWES) - for info please.  
Adjutant General's Branch  
IHQ of MoD (Army)  
Bldg No 202, Shankar Vihar  
Delhi Cantt - 110010
2. HQ Southern Comd (Sigs).
3. HQ Southern Comd (AWES).
4. Director AIT.
5. Jt Director, AIT.
6. Principal, AIT.
7. HoD E&TC, AIT.
8. HoD Mech, AIT.
9. HoD Comp, AIT.
10. HoD IT, AIT.
11. HoD IT, AIT.
12. TPO, AIT.
13. Prof AK Singh, Dept of ASGE, AIT.
14. Sqn Ldr BR Gulati (Retd),  
2/27, Guruprasad Society,  
Opp HDFC Data Processing Centre  
24, Bundgarden Road, Pune-411001
15. Office Copy.

**COLLEGE UPDATES FOR CDC  
(01 JAN 2018 TO 31 MAY 2018)**

1. **Papers / Books Published / Presented** (01 JAN 2018 TO 31 MAY 2018)

Name of Department	Enter Number
<b>By Faculty</b>	
International Papers	12
Books Published	02
<b>By Students</b>	
Paper presented in International conferences	17

2. **Workshop / Seminar / Guest Lecture / Ind. Visit** (01 JAN 2018 TO 31 MAY 2018)

Workshops / Seminars Attended	44
Workshops / Seminars Conducted	12
Guest Lectures Organized	12
Industrial Visits	02
Faculty completed by PhD	02

3. **MoU with Industry / Institutes** (01 JAN 2018 TO 31 MAY 2018)

- 27 Jan 2018 – Robu.in – MACFOS Pvt. Ltd. – E&TC Dept

4. **Placements : 2017-18 (In Progress) Till 31 May 2018**

No of Industries Visited	66
No of students selected	261/283
Overall Average salary	5.90 lakh
Maximum Salary	39.00 lakh
Placement Percentage	92.2%

5. **Recent Initiatives by Department** (01 JAN 2018 TO 31 MAY 2018)

- MKCL Online Courses Started.
- MSCIT and Klic courses started (for IT efficiency Training)
- A Course on IoT under PMKVY completed.

6. Student Achievements in International / National / State Level (Winner / Runner Details or 1<sup>st</sup> Prize, 2<sup>nd</sup> Prize, 3<sup>rd</sup> Prize)

Name of Student	Event Name	Organised by	Position
Gaurav M Salaskar	Smart City Rajkot Hackathon	Rajkot City,	2 <sup>nd</sup> Runnerup Rs. 50,000/-
Adresh Singh	India International Science Festival	IIT Madras	2 <sup>nd</sup> Prize Rs. 20,000/-
Vinish Kumar			
Nawab Alam			
Yashveer Singh			
Akash Singh Bhadoria			
Parvinder Singh	MAD Talks	PICT, Pune	1 <sup>st</sup> Prize
Rahul Walia			
Satendra Singh Himanshu Kumar	International Conference ICORIET 2018	DY Patil COE, Pune	Best Paper Award
Prabhat Sharma Vighnesh Tiwari	TechNext – 2018	IIT, Powai	Best Project Award
Tushar Chudhari T Ayesha Sumit Kumar	Impetus & Concepts 2018	PICT, Pune	Best Story (Athena Health Sp. Prize)
			1 <sup>st</sup> Position in Other Category
			3 <sup>rd</sup> Position in Open Software Category
Rajat Rawat	Future Tech Hackthon	NSE	2 <sup>nd</sup> Position
Anirudh Murli			
Swastik Shrivastava			
Shivam Verma			
Rohan Chougale			
Rajat Rawat	Hackthon Gadgets of Worth	Barclays	1 <sup>st</sup> Position
Anirudh Murli			
Swastik Shrivastava			
Shivam Verma			
Rohan Chougale			
Rajat Rawat	Mahindra & Mahindra innovation Hackethon	Mahindra & Mahindra	Consolation Prize Rs 60000
Anirudh Murli			
Swastik Shrivastava			
Ashish Kumar			



Name of Student	Event Name	Organised by	Position
Rohan Chougale			
Vivek Kundery			
Avjit Pande			
Vikas Singh			

7. Student Achievements – Sports

Name of Students	Event Name	Organized by	position	Level
AIT Football Team (BOYS)	Football 6 A side	Cummins Engineering, Pune (PENTACLE 2K18)	Winner	Inter - College
Niraj Singh			Best player of tournament	Inter - College
Sparshyadav			Top scorer of the tournament	Inter - College
AIT Table Tennis team(GIRLS)	Table Tennis	MIT-ADT Loni, Pune Vishwanath sports meet2018	Winner	State Level
AIT Badminton team(GIRLS)	Badminton		Winner	State Level
AIT Football Team (BOYS)	Football 6 A side	AISSMSCOE, Shivajinagar (ASHWAMEDH) 18)	Runner Up	Inter - College
AIT Volleyball Team (BOYS)	Volleyball		Runner Up	Inter - College
AIT Basketball Team(BOYS)	Basketball	PICT, Katrajpune (Elevate18)	Runner Up	Inter - College
AIT Volleyball Team(GIRLS)	Volleyball	FLAME, Pune	Runner Up	Inter - College
Dikshant	5000M Run	AFMC (SILHOUETTES 2018)	2 <sup>nd</sup>	Inter - College
Dayashankar	800 M Run		3 <sup>rd</sup>	
Daya Shankar, Anuj, Nitin Mishra, Aakash	4*100 M Relay		2 <sup>nd</sup>	
Priya Jakhar	High Jump		3 <sup>rd</sup>	
Daya Shankar, Ankit chaudhary Nitin mishra, Kunit yadav	4*400 M relay		4 <sup>th</sup>	
Dayashankar,	1500 M Run		4 <sup>th</sup>	
Anuj	100 M run		4 <sup>th</sup>	

8. **Overall Result** (Bold represent All Clear Result)

Batch	2014 – 15	2015-16	2016-17	2017-18
First Yr	98.9% <b>(90.1%)</b>	99.67% <b>(78.26%)</b>	99.42% <b>(89.10%)</b>	97.65% <b>(76.58%)</b>
Second Yr	99.6% <b>(90.1%)</b>	98.96% <b>(82.83%)</b>	100% <b>(73.94%)</b>	Yet Not Declared
Third Yr	97.0% <b>(84.3%)</b>	96.38% <b>(83.78%)</b>	97.68% <b>(86.10%)</b>	100% <b>(84.93%)</b>
Final Yr	<b>94.2%</b>	<b>94.18%</b>	<b>96.70%</b>	<b>95.68%</b>

Batch	First Class & above
2017 – 18	99%
2016 – 17	98%
2015 - 16	91%
2014 – 15	85%
2013 – 14	76%

9. **ATTENDANCE - COMPARISON**

Date	2017 – 18 (Sem-I)	2018 – 19 (Sem-I)
15 Jun	17.30	---
16 Jun	6.79	3 <sup>rd</sup> Saturday
17 Jun	3 <sup>rd</sup> Saturday	Sunday
18 Jun	Sunday	50.58
19 Jun	18.39	49.31
20 Jun	24.56	49.84
21 Jun	29.68	55.44
22 Jun	36.36	62.09
23 Jun	41.07	68.32
24 Jun	65.62	Sunday
25 Jun	Sunday	67.37
26 Jun	Eid-ul-Fitar (Holiday)	70.12
27 Jun	64.68	68.85
28 Jun	68.00	68.32
<b>AVERAGE</b>	<b>37.25</b>	<b>62.18</b>

10. Silver Jubilee Year Activity Planned / Completed

Sr No	Tentative Date	Event	Duration	Guest of Honour	Remarks
1.	14 Jul 18	Tree Plantation by Students	1 hour	Chairman	Launch of Silver Jubilee
2.	End Sep 18	Silver Jubilee Hackathon	1 day (24 Hrs)	Sr Industry Personalities for prize distribution	-
3.	22-23 Dec 18	Alumni Meet	2 days	Senior Alumni and Chairman	Preparation of Agenda by Alumni in progress
4.	End Dec 18/ 1 <sup>st</sup> week of Jan 19	Cycle Expedition	5-6 days	Students to participate	Efforts needed by all depts for sponsorship
5.	Mid Jan 19	Industry Academia Conclave	1 day	Sr Industry Personalities	1 day seminar followed by dinner
6.	End Jan 19	Silver Jubilee Amethyst and Solutions	4 days	Inter college	Efforts needed by all depts for sponsorship
7.	Second week of Feb 19	PACE Sports Festival	3-4 days	To be decided	Efforts needed by all depts for sponsorship
8.	First/ second week Feb 19	Inter college debate	1 day	To be decided	-
9.	20/21 Feb 19	Convocation/ Awards and Scholarship Function	1 day	President / Dr RA Mashelkar	-
10.	24 Feb 19	AIT Day	1 day	COAS or GoCinC	Evening function from 1700 hrs onwards
11.	End Jul/ Aug 19	International Conference under IEEE	1 day/ 2 days	-	-

**ACTION TAKEN / PROGRESS ON THE POINTS**  
**FROM MINUTES OF THE LAST CDC MEETING**  
**HELD ON 30 DEC 2017**

- |   |  |
|---|--|
| 1. <b><u>Agenda Point I</u></b> :- Lateral Entry (Admission to Direct Second Year)          | Case file has already been forwarded by AIT and is awaiting Patron's / AWES Approval. Scheme can be implemented thereafter. - In Process   |
| 2. <b><u>Agenda Point II</u></b> :- SOP For Conduct Of Enquiries / Disciplinary Proceedings | SOP Prepared and promulgated.  |
| 3. <b><u>Agenda Point III</u></b> :- Inclusion of HoDs in CDC as nominated members          | It was decided that the case be moved on file with HQ Southern Comd for legal opinion and deliberation. – In Process   |
| 4. <b><u>Agenda Point IV</u></b> :- Term of Elected members of CDC                          | It was decided that the case be moved on file with HQ Southern Comd for legal opinion and deliberation. – Not Recommended  |
| 5. <b><u>Agenda Point V</u></b> :- IQAC Report  | IQAC Report was approved. It is recommend that the benchmarks and Best Practices especially in respect of students feedback to be reviewed. – Benchmarks putup for approval of next CDC Meeting. |

**Additional Agenda Points from Teaching and Non-Teaching Staff**

- |  |   |
|--|---|
| 6. Change in AGP with one increment under CAS Policy       | Final decision will be taken based on AWES directions – Forwarded to AWES.  |
| 7. Review of Min Salary for contractual / Adhoc Staff      | Review by Board of Officers. – Case being taken up with AWES  |
| 8. Compensatory Off Rules.                                 | Policy Issued   |
| 9. Salary Advance (3/4 months of salary) for AIT employees | Not Agreed in principal by AWES.  |
| 10. Under pass at Main Gate.                               | Letters written to all concerned. Chairman directed to forward this case to Civil Military Liaison Conference (CMLC) which is likely to be held in near future. |