

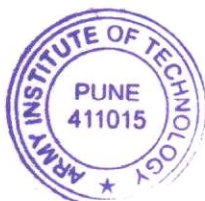
MINUTES OF COLLEGE DEVELOPMENT COMMITTEE MEETING
SATURDAY, 12 MAR 2022 (10:00 AM – HYBRID MODE)

1. Online College Development Committee (CDC) Meeting was held on Saturday, 12 Mar 2022 at 10.00 am through Hybrid mode under the Chairmanship of Maj Gen Vivek Dogra, Chairman AIT. Following Members attended meeting:-

Ser No	Name of Member		Status	Attendance
(a)	Maj Gen Vivek Dogra	-	Chairman, AIT	Yes (Online)
(b)	Brig Abhay A Bhat (Retd)	-	Director, AIT, Pune, Secretary of the Management	Yes (Offline)
(c)	Dr. Sangeeta Jadhav	-	Head of Department (IT), Nominated by Management	Yes (Offline)
(d)	Asst. Prof. Anup Kadam	-	Representative of Teaching staff AIT	Yes (Online)
(e)	Asst. Prof. Girish Kapse	-	Representative of Teaching staff AIT	Yes (Online)
(f)	Mr BD Sonawane	-	Representative of Non- Teaching staff AIT	Yes (Online)
(g)	Prof (Dr) Seema Tiwari	-	Co-ordinator IQAC	Yes (Offline)
(h)	Mrs. Jyotsna H Garge	-	Member Nominated by Management	Yes (Online)
(j)	Dr. Nitant Mate	-	Member Nominated by Management	Yes (Online)
(k)	Dr. SE Talole	-	Member Nominated by Management	No
(l)	Mr. Vijender Yadav	-	Member Nominated by Management and Aluminous	Yes (Online)
(m)	Prof (Dr) BP Patil	-	Secretary CDC, Principal, AIT	Yes (Offline)
(n)	Mr. Shuvam Kumar	-	President, Student's Council	No
(o)	Mr. Bhriгу Sharma	-	Secretary Student's Council	No
(p)	Col Anupam Mathur	-	Dir AWES HQ SC, Invited Member	No
(q)	Col MK Prasad (Retd)	-	Jt Director, Invited Member	Yes (Online)
(r)	Prof (Dr) Sunil Dhore	-	HOD Computer, Invited Member	Yes (Online)
(s)	Prof (Dr) Swati Kulkarni	-	HOD ASGE, Invited Member	Yes (Offline)
(t)	Dr. GR Patil	-	HOD E&TC, Invited Member	Yes (Online)
(u)	Dr. SM Sansgiri	-	HOD Mech, Invited Member	Yes (Online)
(v)	Prof Manoj Khaladkar	-	TPO, Invited Member	Yes (Offline)
(w)	Ms. Shikha Reddy	-	Ladies Representative Student's Council, Invited Member	No

Welcome Address

2. The meeting started with welcome address by Principal, AIT. Principal mentioned that Director, AIT had got two years of extension, wef 15 Apr 2022. Everyone congratulated Director, AIT.



Progress on Previous Agenda Points

3. **Creation of EV Lab.** The Principal mentioned EV Lab was launched in AY 2021-22 and is fully functional. Club is vibrant and students are working on different vehicles. Few industries have donated some vehicles for students to work upon.

4. **Pts from Students.** As all the pts were related to the lockdown period, all of them were addressed.

5. **Points from the Teaching and Non-Teaching staff.** The progress and closure on the pts is as follows :-

(a) **Implementation of 7th Pay Commission as per Circular by AICTE/ SPPU/ DTE at Earliest.** Based on directions of HQ Southern Command an internal committee was ordered. The Committee has submitted its report. The report alongwith recommendations of the Director have been forwarded. Decision is awaited from HQ AWES.

(b) **TA / CLA As Per Maharashtra Govt. / DTE / AICTE / SPPU Norms.** Case will be forwarded once again to AWES through SC HQ, based on decision of college GRC.

(c) **For EL CL and Vacation SPPU Statutes and Norms Must be Followed.** It is reiterated that AIT is following the correct norms provided in UGC notifications and as per latest SPPU orders. Point be treated as closed.

(d) **One Additional Increment At The Time of CAS As Per AICTE Norms.** Implemented.

(e) **New CAS Policy Should Be As Per AICTE Norms with Respect To Pay Commission.** Framed as per AICTE Norms, it is under re-consideration at HQ Southern Command.

(f) **Promotion of Faculty Under CAS is Pending from July 2020.** Implemented. Point be treated as closed.

(g) **EL for Academic Year 2019-20 Should be Credited at Earliest.** Credited. Point be treated as closed.

(h) **ACR copy and Duplicate (2nd Copy) of Service Book Must be Given to All Staff.** ACR Copy will not be given. There is no rule from UGC / AICTE that ACR copy has to be given. Xerox copy of Service Book is given to faculty those who demanded. Point be treated as closed.

(j) **New ACR Format Should Be Implemented From Next Year (2021-22).** Implemented from AY 2020-21. Point be treated as closed.

(k) **Contributory Provident Fund (CPF) Should be Implemented for AIT Staff from their Date of Joining (Reference Maharashtra Standard Code Contributory Provident Fund Rules 1984 & SPPU Statutes No. 175 – 188).** Not applicable to AIT. Point be treated as closed.

(l) **Arrears of 6th Pay Commission Should Be Paid To Staff.** Matter is sub-judice and cannot be discussed. Point be treated as closed.

(m) **All the Academic Related Notices/ Letters Should Be Initiated From Principal Office.** This was not agreed to and point is treated as closed based on the following:-



- (i) Most of the routine notices related to academics are signed by Principal Office.
- (ii) Few cases which relate to policy matters are issued by Director.
- (iii) Jt Director issues notices related to administration.
- (iv) Director is Head of Institute and has all rights to issue any kind of notice.
- (v) Principal and Jt. Director issue notices under their signature only on approval of the Director.

(n) **Financial Health of the College should be Known to CDC Members.** Budget is presented in the CDC meet and audited financial statements are available on AIT website. Point be treated as closed.

Activity Report (Aug 2021 to Feb 2022)

6. **FDP/ Workshop/ Seminar Attended by Faculty.** During the period since last CDC, faculty attended FDP/ Workshop/ Seminar which was organized by various colleges for up-gradation of skills and knowledge of faculty. Ref Table below :-

TABLE

Ser No	Activity	Comp	E&TC	Mech	IT	ASGE	Total
(a)	One Week	09	20	02	08	15	54
(b)	Two Week or more	04	08	02	03	10	27
(c)	01/ 02/ 03 Days	15	17	---	20	15	67

- (d) FDP/ Workshop / Seminar conducted by AIT :10
- (e) Faculty As Resource Person :16
- (f) Faculty Completed PhD :02

7. **R&D Activity.** To improve the R&D activities in the Institute, management taken various step such spreading awareness of important to R&D activity, more PhD registered faculty, Research incentive policy, motivation letters (for those who were not contributing adequately), IPR policy, Quality publications etc. It is evident from the table that the activities have substantially increased over last two years.



TABLE

Ser No	Details	2018-19	2019-20	2020-21	2021-22
(a)	Journal	24	46	61	08
(b)	Conference	26	28	23	31
(c)	Book/ Book Article	08	10	16	05
(d)	Patent Published/ Filed/ Granted	01	06	10	05
(e)	Copyright	02	04	02	02
(f)	Funded Project	05	02	00	01*
(g)	Consultancy	01	01	01	01

8. However, it is a matter of concern that the publications in journals has again slackened in AY 2021-22.

9. **Facilities Added to Department.**

Ser No	Facilities	Dept	Amount Spend (Amt in Lakh)
(a)	Smart Class Room : HD Camera, 42" LED TV, PA System	All Dept	10.00
(b)	New UPS (10 KVA) for CAD Lab	Mech	03.00
(c)	Cut Section of Maruti Esteem Car	Mech	01.55
(d)	Central UPS Room and Departmental library renovation is in process	IT	05.00
(e)	New ISP line with 500 Mbps purchased from Powergrid	Comp	15.00
(f)	New device purchased for Firewall with 1000 student capacity -Fortygate 200F	Comp	16.00
(g)	Hybrid Classroom – 04	Comp	02.00
(h)	MS Project Software	Comp	0.80

10. **Academic Updates.** Principal gave the details of academic activity :-

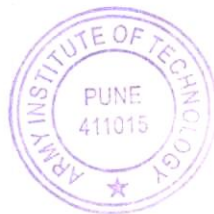
- (a) Offline Classes for FE to TE and ME Started : 07 Mar 2022
- (b) End Sem Exam (SE to BE) for Sem-I : Concluding on 15 Mar
- (c) End Sem Exam FE for Sem-I : 28 Mar – 05 Apr
- (d) InSem Exam of SE to BE (Sem-II) : 28 Mar – 10 Apr (Tentative)
- (e) Conclusion of Sem-II (Tentative) :-
- (i) SE/ME : 15 May 2022
- (ii) TE : 26 Apr 2022
- (iii) BE : 30 Apr 2022



11. **Student Achievements.**

- (a) Team of Pitambar Panda, Priyanshu and Vishal for Exnos Modified Vertical Axis Turbine - Grant of 3.5 Lakhs, Under IIC Innovation Incubation support. – Mech Dept.
- (b) Pitambar Panda was felicitated by Rajnath Singh Defense Minister of India for participated in dare to dream 2.0 pan India innovation context organized in the memory of Dr APJ Kalam. – Mech Dept.
- (c) “X-Efficient Private Limited (Renewable Energy/Vertical Axis Turbine)” startup started by our Alumni Students Batch (2020-21), Priyanshu Dayal (CEO) Pitamber Panda (CTO), Vishal Singh (COO) got their registration done July 13, 2021. The DIP registration Certificate No. DIPP83063. – Mech Dept.
- (d) Sahil Uttekar and Piyush Sharma top featured in "Top Student Innovators and Entrepreneurs from NIC 2021". – Mech Dept.
- (e) “Numerical investigation and experimental validation of shape and position optimization of astatic wavy flag for heat transfer enhancement” by Swadesh Suman, Vineeth Uppada, Swati Singh & guided by Sanjay Gaikwad were winner of Forbes Marshall Project. – Mech Dept.
- (f) “Optimization of Microchannel Heat Sink Using Generic Algorithm” particulars of which have been entered in the Register of Copyrights by, Aakarsh Dwivedi, Shiwam Kumar, Prof SM Gaikwad. – Mech Dept.
- (g) Tanvy Bhola is one of the 70 girls selected for the “Generation Google Scholarship 2021” in the Asia Pacific Region in August 2021. – Comp Dept.
- (h) Rashika Rawat (TE Comp) stood first in HackX Hackathon in August 2021. – Comp Dept.
- (j) Ankit Sharma (TE Comp) has been selected for Summer Internship in Flipkart through GRID 3.0 Hackathon in September 2021. – Comp Dept.
- (k) Sagar Vats has been selected by MoE’s Innovation Cell under National Innovation Contest for Innovation in Payment Technology with a grant of 3.0 Lakhs in November 2021. – Comp Dept.
- (l) Devesh Joshi has created a History – Bagged international offer at Amazon, Dublin of Rs 1.12 Cr – Comp Dept.

12. **Placement Details.** Principal briefed about the Placement activity and excellent results achieved despite pandemic situation this year. High placement percentage, avg salary and placements of large No of students in high value companies are the highlights.



TABLE

Ser No	Details	2021-22 (till Feb 22)	2020-21	2019-20	2018-19	2017-18
(a)	No of Industries Visited	75	87	69	70	67
(b)	No. of students selected	300	260	313	245	262
(c)	Placement Percentage	95.5	91	92	90	92
(d)	Maximum Salary (LPA)	112.14	39.00	39.00	39.00	39.00
(e)	Overall Average salary (LPA)	13.67	9.45	7.30	7.15	5.90

13. Branch wise placements are given below :-

Ser No	Percentage Placement AY 2021-22				
	Branch →	Comp	E&TC	IT	Mech
(b)	Placement Percentage	97.66%	98.39%	96.92%	86.44%
(c)	Overall Placement	95.54%			

Discussion on Agenda Pts

14. **Agenda Point 1: Draft Outline Of Budget for FY 2022 - 23.** The Principal requested Director, AIT to present draft budget for FY 2022-23. Director explained all the details and quarries raised.

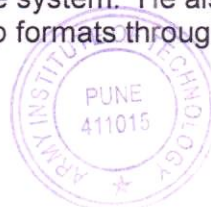
Decision. Dr. B P Patil proposed the budget and Dr Seema Tiwari seconded it. Budget was approved in principle.

15. **Agenda Point 2: Internal Audit – Academics.**

(a) Principal explained the importance of internal audit for academics. Formal Internal Audit is good practice, essentially for NBA and NAAC. Earlier these audits were carried out informally in form of feedback during HOD meetings. This is now formalized by creating proper formats. Now these formats will help all depts to maintain systematic records. Formats were discussed in detail in HOD / IQAC meeting. Suggestions given during these meeting were incorporated in these formats. Now these formats are ready to disseminate.

(b) Principal will conduct auditor training for few faculty members along with NAAC coordinator.

(c) CDC members Mr Girish Kapse raised an issue that it will be additional burden to faculty members for filling these format. Director intervned in the discussion and told that it is the duty of every faculty to follow the system. He also mentioned that he will ask HOD (IT) to explore feasibility of filling up formats through ERP. Also,



this must be part of new ERP being proposed. When asked to comment, Dr Nitant Mate also seconded the requirement of such audit. He mentioned that in industry, such audits are regularly carried out, and the ERP / CRM systems deployed take care of them. Dr Seema Tiwari reiterated the importance of these formats for NAAC and NBA also. Director mentioned that Dr Tiwari and few other faculty members attended one of the NAAC workshop where the necessity and methods were explained.

Decision. Dr. Seema Tiwari proposed and Dr Sangeeta Jadhav seconded it. The Chairman also directed that apart from internal audit an external audit should also be carried out by AIT. The Principal mentioned that this will be incorporated in the SOP of academic audits and external audit will be carried out yearly.

16. **Points from Students.** Nil

17. **Points For Discussion From Teaching/ Non-Teaching Staff.** Teaching and Non-Teaching staff raised points through elected reps as follows :-

(a) As Per State Govt Circular DA Required To Be Increased by 25%. Point has been taken up with HQ Southern Command, presentation was given to Patron. Directions are awaited.

(b) As Per DTE/State Govt /AICTE/ UGC 7th CPC Should Be Implemented. Based on directions of HQ Southern Command internal committee has submitted report. Report along with recommendations sent to HQ Southern Command. Decision is awaited from HQ AWES.

(c) Implementation of 360 Degree Feedback only After 7th CPC Implementation as per AICTE. The request has not been agreed to. AIT proposal has been endorsed by HQ AWES, and hence is already being implemented.

(d) Implementation of CAS Policy As Per AICTE. Policy Not To Be Modified At Institute Level. Provision for CAS is not there in new AICTE gazette notification. Clarification is being sought from AICTE. Prof Anup Kadam requested for copy of our correspondence with AICTE. The Director agreed and asked the Principal to provide a copy of our emails in this respect.

(e) CDC Members Must Be Informed About Formation And The Outcomes Of Various Committees Formed In AIT. There is no such provision in the Maharashtra Public University Act. Current procedures are adequate.

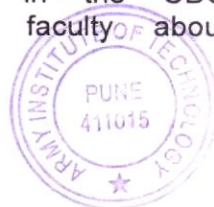
(f) GRC Full Time UGC Approved Professor Being Member of GRC From Institute. Only a full time senior professor is required to be member. AIT is meeting the requirement as per AICTE guidelines. This was explained to the CDC members during the last meeting.

(g) Faculty Promotion Must Be As Per SPPU/AICTE/DTE Norms. Yes. All promotions are as per norms only.

(h) HOD Post Should Be On Rotation Basis And That Is Only for Approved Staff. Principal explained that the current HODs are as per the SPPU statute. Confirmation of the same has been given to the Chairman, with intimation to all concerned.

Closing Remarks by Chairman

18. Chairman thanked all CDC members and especially the nominated members for taking out time and participate in the CDC meeting. The Chairman was especially appreciative of the faculty about the way in

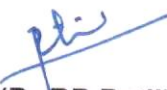



which the academics and other activities were conducted online. He appreciated all inputs received from the members. He reiterated that AIT needs to strengthen its R&D activity and mentioned that such efforts are being monitored closely by him and his team. He informed everyone that AIT should also try to enter into defence R&D field, as there is a very close connect and full assistance can be provided. He reiterated need for faculty, wardens etc. to ensure that students remain healthy and also necessary COVID protocols continue to be follow. He also urged the employees to work as a team for the NAAC and NBA accreditation and give it a best shot. He emphasized that most important stake holder is the student and all employees and AIT management should work for the benefit of the students. He again complimented all employees for their performance, commitment and urged them to continue to deliver the best for the growth of AIT.

Vote of Thanks

19. The Director thanked the Chairman and all other members for their valuable contributions.

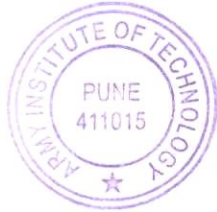
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(Dr BP Patil)
Principal, AIT


(Abhay A Bhat)
Brig
Director, AIT

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23 Mar 2022



Approved by


(Chairman, AIT)

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